

Done

Zancor

39B Caledon

BEDROOM 3		
ROOM & AREA	ITEMS TO BE CHECKED	NOTES
FLOORING	COMPLETE, DEFECT, STAIN FREE, TIGHT UNDER BASEBOARDS	NEEDS TO BE STRIPPED AND CLEANED
	HEAT REGISTERS & COLD AIR GRILLS INSTALLED & LEVELLED	NEEDS TO BE STRIPPED AND CLEANED
	CHECK FLOORS FOR NOTICABLE SQUEAKS OR CRACKS	NEEDS TO BE STRIPPED AND CLEANED
TRIM	CASINGS, BASEBOARDS & 1/4 ROUND COMPLETE	TRIM JOINTS NOT DONE + NAIL HOLES BAD
	DOORSTOPS INSTALLED	
	PASSAGE DOOR LOCKS INSTALLED & WORKING	
DRYWALL	DUMMY DOOR LOCKS INSTALLED & WORKING	
	CHECK DOUBLE DOOR POSITION LOCK (IF APPLICABLE)	
	TAPE JOINTS SANDED & DONE WELL	GREEN TAPE
WINDOWS	STUCCO CEILING DEFECT & SCRATCH FREE	
	CHECK FOR OVERCUTS AT ELECTRICAL BOXES & FIXTURES	
	CHECK WALLS & REPAIR KNICKS & DENTS TO DRYWALL (WITH LIGHT)	GREEN TAPE ADJUST AIR RETURN (ENSURE IT IS FLUSH TO
PAINTING	CRANKS, SCREENS INSTALLED & WORKING	
	FRAMES FREE OF CRACKS AND DAMAGE	
	CHECK FOR SCRATCHED WINDOWS	
ELECTRICAL	CHECK FOR GAPS WHERE VINYL & WOOD MEET AND DAP	NEEDS DAP
	ENSURE WALL PAINT HAS GOOD COVERAGE & NO RUNS	GREEN TAPE
	ENSURE TRIM PAINT HAS GOOD COVERAGE AND NO RUNS	GREEN TAPE
SHELVING	PAINTING TOUCH UPS COMPLETE	GREEN TAPE
	PAINT OVERSPILLS REMOVED FROM FLOORING, WINDOWS & FIXTURES	GREEN TAPE
	LIGHTS WORKING	
ELECTRICAL	PLUG/SWITCH PLATES INSTALLED LEVELLED & PLUMB TO WALL	TO BE CLEANED AND LEVELLED
	VAC PLATES INSTALLED	TO BE CLEANED AND LEVELLED
	ALL SHELVING INSTALLED & SUPPORTED PROPERLY	
ENSUITE		
ROOM & AREA	ITEMS TO BE CHECKED	NOTES
PLUMBING	TUB-SCRATCHES OR CHIPS REPAIRED	
	TUB-FAUCETT COMPLETE C/W DRAIN CAP	
	TUB-HOT & COLD WATER RUNNING & LABELLED CORRECTLY	
	TUB-RUN WATER FOR 10 MIN & CHECK FOR LEAKS	
	SHOWER/TUB ENCLOSURE-HOT & COLD WATER RUNNING & LABELLED	
	SHOWER/TUB ENCLOSURE-SHOWER HEAD WORKING	
	SHOWER/TUB ENCLOSURE-RUN WATER 10 MIN & CHECK FOR LEAKS	
	SHOWER/TUB ENCLOSURE-SHOWER DOOR OR ROD INSTALLED	
	TOILET-INSTALLED	
	TOILET-FLUSH 5 TIMES & CHECK FOR LEAKS	
ELECTRICAL	TOILET-TANK LID, SEAT COVER & SCREW CAPS INSTALLED	
	SINK-INSTALLED & SILICONED	SILICONE TO BE COMPLETED
	SINK-HOT & COLD WATER RUNNING & LABELLED CORRECTLY	
	SINK-FAUCETT COMPLETE C/W DRAIN CAP	
	SINK-RUN WATER FOR 10 MIN & CHECK FOR LEAKS	
	LIGHTS WORKING	
	STRIP LIGHTS INSTALLED, LEVELLED & CENTERED	
	CEILING FAN WORKING & COVER PLATE TIGHT TO CEILING & PLUMB	
	GFI PLUG WORKING	TO BE CLEANED AND LEVELLED
	PLUG/SWITCH PLATES INSTALLED LEVELLED & PLUMB TO WALL	TO BE CLEANED AND LEVELLED
TRIM	CASINGS, BASEBOARDS & 1/4 ROUND COMPLETE	TRIM JOINTS NOT DONE + NAIL HOLES BAD
	DOORSTOPS INSTALLED	
	PRIVACY DOOR LOCKS INSTALLED & WORKING	
DRYWALL	CHECK DOUBLE DOOR POSITION LOCK (IF APPLICABLE)	
	TAPE JOINTS SANDED & DONE WELL	GREEN TAPE
	CHECK FOR OVERCUTS AT ELECTRICAL BOXES & FIXTURES	
WINDOWS	CHECK WALLS & REPAIR KNICKS & DENTS TO DRYWALL (WITH LIGHT)	GREEN TAPE CLOSE GAP @ TUB SURROUND CORRECT WORK @ (X2) CORNERS @ CEILING
	CRANKS, SCREENS INSTALLED & WORKING	WINDOW MAKING NOISE @ OPEN AND CLOSE
	FRAMES FREE OF CRACKS AND DAMAGE	DAMAGE @ JAMB
PAINTING	CHECK FOR SCRATCHED WINDOWS	
	CHECK FOR GAPS WHERE VINYL & WOOD MEET AND DAP	NEEDS DAP
	ENSURE WALL PAINT HAS GOOD COVERAGE & NO RUNS	GREEN TAPE
CABINETRY	ENSURE TRIM PAINT HAS GOOD COVERAGE AND NO RUNS	GREEN TAPE
	PAINTING TOUCH UPS COMPLETE	GREEN TAPE
	PAINT OVERSPILLS REMOVED FROM FLOORING, WINDOWS & FIXTURES	GREEN TAPE
FLOORING	CABINETS INSTALLED COMPLETE C/W KNOBS	
	COUNTERTOP COMPLETE AND DEFECT FREE	
	ALL DOORS & DRAWERS OPERATING PROPERLY C/W BUMPERS	
MIRRORS	DOORS, DRAWERS LINE UP & ARE GAPPED EVENLY	
	KICKPLATES INSTALLED	
	ALL CABINETS FREE FROM KNICKS, SCRATCHES & DENTS	(X2) CHIPS @ L/S DOOR
FLOORING	CERAMICS COMPLETE & DEFECT FREE	
	GROUT COMPLETE & UNSTAINED	
	ALL SILICONE COMPLETED THROUGHOUT	SILICONE TO BE COMPLETED
MIRRORS	TOILET PAPER HOLDER INSTALLED, LEVEL & SILICONED	NOT INSTALLED
	TOWEL BAR INSTALLED, LEVEL & SILICONE	NOT INSTALLED
	SOAP DISHES INSTALLED, LEVEL & SILICONED	NOT INSTALLED
MIRRORS	INSTALLED, DEFECT FREE & CENTERED	

KT. 3/28/23

HM. Preet

HM. 10/1

HM.

PT.

AE HM  
HM.

AV.

AE HM  
AE HM  
V.F. HM

HM.

HM.

N.W.

N.W.

HM.

PT.

NI.

AV.

HM.

KITCHEN		
ROOM & AREA	ITEMS TO BE CHECKED	NOTES
CABINETRY	CABINETS INSTALLED COMPLETE C/W KNOBS	
	COUNTERTOP COMPLETE AND DEFECT FREE	NEEDS TO BE STRIPPED AND CLEANED
	ALL DOORS & DRAWERS OPERATING PROPERLY C/W BUMPERS	
	DOORS, DRAWERS LINE UP & ARE GAPPED EVENLY	SOME ADJUSTMENTS NEEDED
	KICKPLATES INSTALLED	
	ALL CABINETS FREE FROM KNICKS, SCRATCHES & DENTS	CHIP @ #2 UPPER CAB, SHELF IT CHIP @ #4 UPPER CAB, L/S SCREW CHIP @ #3 UPPER CAB, L/S CORNER OF DOOR ROUGH EDGE @ DRAWER #8 CHIP @ #3 LOWER CAB, R/S SINK SCREW CAP MISSING @ MICROWAVE SHELF (x2) CHIPS @ #14 UPPER CAB, SHELF 1
PLUMBING	SINK-FAUCETT COMPLETE C/W DRAIN CAP	
	DISHWASHER R/I OFF HOT WATER INSTALLED C/W DRAIN R/I	
	DRAIN STOPS INSTALLED/PROVIDED	
	RUN WATER FOR 10 MINUTES & CHECK FOR LEAKS	
	CHECK HOT & COLD WATER & ENSURE PROPER LABELLING	
FLOORING	HARDWOOD/CERAMICS COMPLETE & DEFECT FREE	NEEDS TO BE STRIPPED AND CLEANED
	GROUT COMPLETE & UNSTAINED	CLEAN UP GROUT LINE @ UNDERSIDE OF HOOD FAN
	HEAT REGISTERS & COLD AIR GRILLS INSTALLED & LEVELLED	NEEDS TO BE STRIPPED AND CLEANED
	SPARE TILES LEFT IN BASEMENT	
ELECTRICAL	LIGHTS WORKING	
	DISHWASHER R/I INSTALLED CLOSE TO LOCATION & MARKED	
	HOOD FAN INSTALLED & VENTED C/W WITH LIGHT	
	PLUG/SWITCH PLATES INSTALLED LEVELLED & PLUMB TO WALL	TO BE CLEANED AND LEVELLED
SHELVING	ALL SHELVING INSTALLED & SUPPORTED PROPERLY	GREEN TAPE-CHIPS THROUGHOUT
WINDOWS	CRANKS, SCREENS INSTALLED & WORKING	
	FRAMES FREE OF CRACKS AND DAMAGE	
	CHECK FOR SCRATCHED WINDOWS	
PATIO DOOR	WORKING PROPERLY	WILL NOT LOCK
	GLASS FREE FROM SCRATCHES	NEEDS DAP
	SCREEN INSTALLED	
	HANDLES IN LOCK POSITION AND LOCKED INSTALLED	
PAINTING	ENSURE WALL PAINT HAS GOOD COVERAGE & NO RUNS	GREEN TAPE
	ENSURE TRIM PAINT HAS GOOD COVERAGE AND NO RUNS	GREEN TAPE
	PAINTING TOUCH UPS COMPLETE	GREEN TAPE
	PAINT OVERSPILLS REMOVED FROM FLOORING, WINDOWS & FIXTURES	GREEN TAPE
DRYWALL	TAPE JOINTS SANDED & DONE WELL	GREEN TAPE
	CEILING DEFECT & SCRATCH FREE	
	CHECK FOR OVERCUTS AT ELECTRICAL BOXES & FIXTURES	
		GREEN TAPE
	CHECK WALLS & REPAIR KNICKS & DENTS TO DRYWALL (WITH LIGHT)	CLOSE GAP @ ISLAND PANEL TO DRYWALL CHIP @ CEILING @ ISLAND LIGHT CAP SCREW EXPOSED @ CEILING (MARKED ON FLOOR)

N.I.

N.I.

AV

DEM  
N.I.N.W.  
H.M.

PT.

H.M.

LAUNDRY ROOM		
ROOM & AREA	ITEMS TO BE CHECKED	NOTES
CABINETRY	CABINETS INSTALLED COMPLETE C/W KNOBS	
	COUNTERTOP COMPLETE AND DEFECT FREE	NEEDS TO BE STRIPPED AND CLEANED
	ALL DOORS & DRAWERS OPERATING PROPERLY C/W BUMPERS	
	DOORS, DRAWERS LINE UP & ARE GAPPED EVENLY	
	KICKPLATES INSTALLED	
PLUMBING	ALL CABINETS FREE FROM KNICKS, SCRATCHES & DENTS	CHIP @ CUPBOARD #1 CHIP @ SCREW @ CUPBOARD #2 PAINT @ DOOR #3 CORNER SHELF FINISH @ CUPBOARD #4 (PEELING) NEEDS TO BE SILICONED
	LAUNDRY TUB & FAUCET INSTALLED	
	DRAIN STOPS INSTALLED/PROVIDED	
	RUN WATER FOR 10 MINUTES & CHECK FOR LEAKS	
	CHECK HOT & COLD WATER & ENSURE PROPER LABELLING	
FLOORING	DRYER VENT INSTALLED & PIPED TO EXTERIOR	
	CERAMICS COMPLETE & DEFECT FREE	NEEDS TO BE STRIPPED AND CLEANED CLOSE GAP BETWEEN BASEBOARD TILE AND DRYWALL
	GROUT COMPLETE & UNSTAINED	NEEDS TO BE STRIPPED AND CLEANED
	CASINGS, BASEBOARDS & 1/4 ROUND COMPLETE	TRIM JOINTS NOT DONE + NAIL HOLES
	DOORSTOPS INSTALLED	
ELECTRICAL	PASSAGE DOOR LOCKS INSTALLED & WORKING	
	HEAT REGISTERS & COLD AIR GRILLS INSTALLED & LEVELLED	
	CHECK FLOORS FOR NOTICABLE SQUEAKS OR CRACKS	NEEDS TO BE STRIPPED AND CLEANED
	LIGHTS WORKING	
	EXHAUST FAN INSTALLED & VENTED C/W WITH LIGHT	
SHELVING	PLUG/SWITCH PLATES INSTALLED LEVELLED & PLUMB TO WALL	TO BE CLEANED AND LEVELLED
	VAC PLATES INSTALLED	TO BE CLEANED AND LEVELLED
WINDOWS	ALL SHELVING INSTALLED & SUPPORTED PROPERLY	
	CRANKS, SCREENS INSTALLED & WORKING	
PAINTING	FRAMES FREE OF CRACKS AND DAMAGE	
	CHECK FOR SCRATCHED WINDOWS	
	CHECK FOR GAPS WHERE VINYL & WOOD MEET AND DAP	NEEDS DAP
	ENSURE WALL PAINT HAS GOOD COVERAGE & NO RUNS	GREEN TAPE
	ENSURE TRIM PAINT HAS GOOD COVERAGE AND NO RUNS	GREEN TAPE
DRYWALL	PAINTING TOUCH UPS COMPLETE	GREEN TAPE
	PAINT OVERSPILLS REMOVED FROM FLOORING, WINDOWS & FIXTURES	GREEN TAPE
	TAPE JOINTS SANDED & DONE WELL	GREEN TAPE
	CEILING DEFECT & SCRATCH FREE	
	CHECK FOR OVERCUTS AT ELECTRICAL BOXES & FIXTURES	
	CHECK WALLS & REPAIR KNICKS & DENTS TO DRYWALL (WITH LIGHT)	GREEN TAPE

NT

HM.

HM.

VT.

HM.

S.E.

HM.

HM.

P.T.

HM.