

AMENDMENT TO AGREEMENT OF PURCHASE AND SALE  
BETWEEN THE UNDERSIGNED PARTIES HERETO SIGNED

ON THE 14 DAY OF February , 2025 .

REGARDING PROPERTY KNOWN AS: BUILDER'S LOT : A04  
LOT: MO PH1 Lot A04 BLOCK :  
MERKLEY OAKS (PH1)  
CIVIC ADDRESS: 1 Fisher Ave., Iroquois ON

PURCHASERS: Corbin Allaster Murray

VENDORS: VALECRAFT HOMES (2019) LIMITED

DATE OF ACCEPTANCE: February 14, 2025

It is hereby understood and agreed between the undersigned parties hereto that the following changes shall be made to the above mentioned Agreement of Purchase and Sale and except for such changes noted below all other terms and conditions in the Agreement shall remain as stated therein and time shall remain of the essence.

DELETE: PURCHASE PRICE: \$574,900.00  
BALANCE AT CLOSING: \$524,900.00  
LESS H.S.T. AMOUNT: \$530,000.00  
SCHEDULE "G" DATED: February 14, 2025  
TARION SCHEDULE "B" DATED: February 14, 2025

INSERT: 680 dated: July 8, 2025 in the amount of: \$14,118.00  
NEW PURCHASE PRICE: \$589,018.00  
NEW BALANCE AT CLOSING: \$539,018.00  
NEW LESS H.S.T. AMOUNT: \$542,493.81  
SCHEDULE "G" DATED: July 8, 2025  
TARION SCHEDULE "B" DATED: July 8, 2025

Dated at Woodstock, ON this 8 day of July , 2025

In the presence of:

WITNESS

Signed by:  
PURCHASER

WITNESS

PURCHASER

Dated at Ottawa, ON this 8 day of July , 2025

VALECRAFT HOMES LIMITED (VENDOR)

PER: REV: September 3, 2020



NON STANDARD EXTRAS (680)  
Merkley Oaks - Phase 1

PURCHASER: Corbin Allaster Murray

Printed: 5-Jul-25 2:30 pm

| LOT NUMBER |     | PHASE  | HOUSE TYPE      | CLOSING DATE |              |
|------------|-----|--|-----------------|--------------|--------------|
| A04        |     | 1  | 170 THE BASSETT | 30-Apr-26    |              |
| ITEM       | QTY | EXTRA / CHANGE   |                 | PRICE        | INTERNAL USE |
| 1          |     | 1 - <i>ENSUITE BATH</i> - ENSUITE - 4PC ENSUITE WITH TUB AND SEPARATE SHOWER IN BUILDERS STANDARD SELECTIONS   |                 | \$ 7,933.00  | Each         |
| 47080      |     | Note: - As per Floorplan Sketch dated July 8, 2025   |                 |              |              |
| 2          |     | 1 - <i>GREAT ROOM</i> - FIREPLACE BUMPED INTO GREAT ROOM APPROX. 6". DRYWALLE FRAMING TO EXTEND FROM FLOOR TO SECOND STOREY CEILING. DELETE MIDDLE WINDOW TO ACCOMODATE. ALL 3 SIDES OF FIREPLACE DRYWALLED. DELETE STANDARD MANTLE.   |                 | \$ 250.00    | Each         |
| 47047      |     | Note: - As per Floorplan Sketch dated July 8, 2025<br><br>- See item #3 (raised fireplace)<br>- Does not include raising firplace or tile.   |                 |              |              |
| 3          |     | 1 - <i>GREAT ROOM</i> - FIREPLACE - LINEAR ASCENT BL36 WITH 4 SIDED BLACK TRIM KIT & TOPAZ CRISTALINE AMBER BED - IN LIEU OF BUILDER STADARD. RAISE FIREPLACE GLASS VIEWING WINDOW IS APPROX. 24" FROM FLOOR.  |                 | \$ 959.00    | Each         |
| 47048      |     | Note: - As per Floorplan Sketch dated July 8, 2025<br><br>- Fireplace glass window is 24" from floor (not the frame behind the drywall)<br>- See item #2 (fireplace wall bumped in)  |                 |              |              |
| *4         |     | 1 - <i>KITCHEN/DINETTE</i> - CABINETRY - UPC9-2A - STANDARD LAYOUT C/W EXTENDED PANTRY - STANDARD LEVEL CABINETRY - INCLUDES UPGRADE TO 42IN UPPERS WITH FILLER DETAIL ON UPPER KITCHEN CABINETRY TO STANDARD BULKHEAD - APPROX. 26INDEEP X 10INH                                |                 | *\$ 831.00   | Each         |
| 164141     |     | Note: - As per UPC Sketch dated July 8, 2025<br>- As per Kitchen Sketch dated July 8, 2025<br><br>- Standard Kitchen Layout<br>- Purchaser Acknowledges and accepts that Upper Kitchen cabinetry upgraded wood doors will have center style.                                     |                 |              |              |
| 47129      |     |  |                 |              |              |
| *5         |     | 1 - <i>UPPER STAIRCASE</i> - STAIRS - UPPER - NATURAL OAK STAIRCASE WITH VENEERED RISERS & STRINGERS AND SOLID TREADS  |                 | *\$ 8,384.00 | Each         |
| 164420     |     | Note: - As per Floorplan Sketch dated July 8, 2025<br><br>- The Purchaser(s) acknowledge and accept that 3 1/8in Engineered hardwood flooring will be installed on the landing (Where applicable) and must ensure product stability proper humidity levels are to be maintained. |                 |              |              |
| 47079      |     |  |                 |              |              |
| 6          |     | 1 - <i>LOFT</i> - OAK RAILING - IN LIEU OF HALF WALL IN THE LOFT - INCLUDES ROUTED POSTS   |                 | \$ 2,518.00  | Each         |
| 47081      |     | Note: - As per Floorplan Sketch dated July 8, 2025   |                 |              |              |
| 7          |     | 1 - <i>UPPER HALL</i> - OAK RAILING - IN LIEU OF HALF WALL IN THE SECOND FLOOR HALLWAY - INCLUDES ROUTED POSTS   |                 | \$ 1,971.00  | Each         |
| 47082      |     | Note: - As per Floorplan Sketch dated July 8, 2025   |                 |              |              |
| *8         |     | 1 - <i>LOFT</i> - HARDWOOD - OAK - 3 1/8 NATURAL - LOFT  |                 | *\$ 2,272.00 | Each         |
| 164321     |     | Note: - As per Floorplan Sketch dated July 8, 2025   |                 |              |              |
| 47084      |     |  |                 |              |              |
| 9          |     | 1 - <i>BASEMENT</i> - CLARIFICATION - THE WALL BETWEEN THE BASEMENT BATHROOM & MECHANICAL AREA WILL NOT BE INSTALLED   |                 | \$ 0.00      | Each         |
| 47086      |     | Note: - As per Floorplan Sketch dated July 8, 2025   |                 |              |              |
| 10         |     | 1 - - DECOR BONUS APPLIED IN FULL TO PURCHASE PRICE  |                 | -\$11,000.00 | Each         |
| 47175      |     | Note: - Decor Bonus of \$11,000.00 applied in full to the purchase price.  |                 |              |              |

Vendor Initials: 

DS  
FN

 Purchaser Initials: 

Initial  
C.M

PREPARED BY: Rychelle Finkbiner

LOCKED BY:

PE 2,237-1

InvoiceSQL.rpt 01sept21

CONSTRUCTION SCHEDULING APPROVAL

PER: \_\_\_\_\_

DATE: \_\_\_\_\_



NON STANDARD EXTRAS (680)  
Merkley Oaks - Phase 1

PURCHASER: Corbin Allaster Murray

Printed: 5-Jul-25 2:30 pm


|                   |            |                               |                           |
|-------------------|------------|-------------------------------|---------------------------|
| LOT NUMBER<br>A04 | PHASE<br>1 | HOUSE TYPE<br>170 THE BASSETT | CLOSING DATE<br>30-Apr-26 |
|-------------------|------------|-------------------------------|---------------------------|

| ITEM | QTY | EXTRA / CHANGE | PRICE     | INTERNAL USE |
|------|-----|----------------|-----------|--------------|
|      |     |                | Sub Total | \$14,118.00  |
|      |     |                | HST       | \$0.00       |
|      |     |                | Total     | \$14,118.00  |

Payment Summary

| <u>Paid By</u> | <u>Amount</u> |
|----------------|---------------|
| Total Payment: |               |

PURCHASER:

Signed by:   
\_\_\_\_\_  
Corbin Allaster Murray  
8-Jul-25  
DATE

VENDOR:

DocuSigned by:   
\_\_\_\_\_  
PER: Valecraft Homes (2019) Limited

DATE: July 8, 2025

PREPARED BY: Rychelle Finkbiner

LOCKED BY:

PE 2,237-2

InvoiceSQL.rpt 01sept21

CONSTRUCTION SCHEDULING APPROVAL

PER: \_\_\_\_\_

DATE: \_\_\_\_\_

SCHEDULE "G"

HARMONIZED SALES TAX AND NEW HOUSING REBATE

1.

The parties acknowledge that as at the date of this Agreement, Harmonized Sales Tax ("HST") is applicable to this transaction pursuant to the Excise Tax Act (Canada) (the "**Legislation**") and that, the Purchaser may qualify for the GST/HST new housing rebate (as is authorized by the Legislation from time to time) (**the "New Housing Rebate"**) in respect of this transaction.
2.

The Purchaser is hereby advised that the Purchase Price listed in "Purchase Price" Section of this Agreement includes all HST and the New Housing Rebate applicable to this transaction (refer to maximum rebate allowance in Clause 8) as at the date this Agreement is signed by the parties. All sales taxes applicable to the transaction (including any applicable New Housing Rebate) will be calculated as of the closing of the subject transaction and will be applied in accordance with the Legislation. In the event that there is a change to the Legislation after the execution of this Agreement but prior to the closing of this transaction, the Vendor shall make all applicable adjustments to the sales taxes payable in this transaction in accordance with all applicable Legislation.
3.

The Purchaser hereby irrevocably assigns to the Vendor the benefit of the New Housing Rebate, if applicable to this transaction.
4.

The Purchaser hereby warrants and agrees that:

(a)

The Real Property is being purchased as the Purchaser's primary place of residence and that the Purchaser will take possession and occupy the Dwelling forthwith upon closing and will not allow occupancy of the Dwelling by any other individual (other than the Purchaser's immediate family) as a place of residence prior to occupancy by the Purchaser;

(b)

Purchaser will execute and deliver on closing such documents as the Vendor may require to confirm the warranties and agreements contained in this Schedule; and

(c)

Purchaser will submit to the Vendor on closing, prior to or after closing at the Vendor's request, an application or applications in the manner and in the form prescribed containing prescribed information required by the Legislation for the New Housing Rebate

5.

The Purchaser acknowledges that the Vendor has calculated the Purchase Price on the assumption that the New Housing Rebate will be applicable to this transaction. If for any reason the Purchaser does not qualify for the New Housing Rebate, then the Purchaser shall be fully responsible for paying to the Vendor the amount of such New Housing Rebate plus interest at the Bank of Montreal prime rate from the date the statement of adjustments is calculated plus any fees, penalties or damages imposed on the Vendor under the Legislation. For greater certainty, the Purchaser acknowledges that the New Housing Rebate described above is for individuals buying a new house or residential condominium as a primary place of residence for themselves or a relation. It does not include the rebate for HST which may be available to investors buying a new house or residential condominium as a rental property ( the **GST/HST "New Residential Rental Property Rebate"**). If the Property is being purchased for investment purposes, the Purchaser will not qualify for the New Housing Rebate and the Purchaser shall be responsible for paying to the Vendor an amount equal to the New Housing Rebate which has been included in the Purchase Price hereunder. All Purchasers buying a new house or residential condominium as a rental property are responsible for applying for the New Residential Rental Property Rebate after the closing of the subject transaction.


Initial



Purchaser

Purchaser

DS

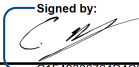


Vendor

6.       The Purchaser acknowledges and agrees that the Purchase Price set forth in this Agreement has been arrived at on the basis that the Purchase Price includes all Extras, premiums and bonuses and excludes any Extras ordered pursuant to a Change Order following the date of execution of this Agreement. The Purchaser acknowledges that the purchase of additional Extras following the date of execution of this Agreement may push the Purchase Price of the Real Property into a different sales tax category for the purposes of determining the amount of the New Housing Rebate, and that this may lower the amount of said New Housing Rebate applicable to the transaction. If a reduced New Housing Rebate is applicable under the Legislation due to the purchase of Extras following the date of execution of this Agreement, the Purchaser agrees to compensate the Vendor for the, amount by which the New Housing Rebate used to calculate the Purchase Price listed in the "Purchase Price" section herein exceeds the actual applicable New Housing Rebate, such amount to be credited to the Vendor as an adjustment on closing.
7.       The Parties acknowledge that for purposes of Land Transfer Tax, the total consideration to be inserted in the Transfer/Deed of Land for this transaction shall be the total Purchase Price including Extras excluding HST and the New Housing Rebate, namely the amount of           \$542,493.81          . The Purchaser is responsible for payment in full of the Land Transfer Tax and the cost of registration of the transfer. The consideration value is subject to change, pursuant to any and all extras that are ordered pursuant to a Change Order following the date of the execution of this Agreement.
8.       The Purchaser agrees to execute all further documents required by the Vendor after closing to give effect to this Schedule.

Signed at   Woodstock, ON       this   8   day of   July       ,       2025

Signed by:



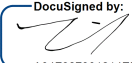
C1F49087B4D8C0...

**PURCHASER**

**VALECRAFT HOMES (2019) LIMITED**

**PURCHASER**

DocuSigned by:



A04F627301214EE...

**PER:**

**July 8, 2025**

**DATE:**

**PROJECT:**

Merkley Oaks

**LOT:**

A04



**Freehold Form  
(Tentative Closing Date)**

**SCHEDULE B  
Adjustments to Purchase Price or Balance Due on Closing**

**PART I      Stipulated Amounts/Adjustments**

These are additional charges, fees or other anticipated adjustments to the final purchase price or balance due on Closing, the dollar value of which is stipulated in the Purchase Agreement and set out below.

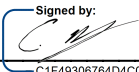
- 1. Preparation of transfer fee by Builder’s solicitor as stated in Clause #26 of the Agreement of Purchase & Sale.                      \$275.00 + HST= \$310.75

**PART II      All Other Adjustments – to be determined in accordance with the terms of the Purchase Agreement**

These are additional charges, fees or other anticipated adjustments to the final purchase price or balance due on Closing which will be determined after signing the Purchase Agreement, all in accordance with the terms of the Purchase Agreement.

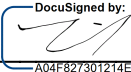
- 1. Land Transfer Tax based on final purchase price less HST as stated in Clause #26 of the Agreement of Purchase & Sale.
- 2. Property Taxes as per final statement of adjustments as stated in Clause #11 of the Agreement of Purchase & Sale.
- 3. Real Estate Transaction Levy Surcharge as per final statement of adjustments as stated in Clause #13 of the Agreement of Purchase & Sale.
- 4. Administrative charges to set up assessment roll number and change of records as per final statement of adjustments as stated in Clause #14 of the Agreement of Purchase & Sale.
- 10. Delay in Closing by Purchaser of \$250.00 +HST per day as per final statement of adjustments as stated in Clause #20 of the Agreement of Purchase & Sale.
- 11. Maximum GST/HST rebate based on final purchase price less HST as stated in Schedule “G” Clause # 8 of the Agreement of Purchase & Sale.
- 12. Tarion Enrolment Fee based on final purchase price less HST as stated in Clause #12 of the Agreement of Purchase & Sale. Tarion Enrolment Calculation Table can be viewed on-line at tarion.com. See chart on page 11 as a guide.
- 13. Additional upgrades/deletions contained in the attached Amendment to the Agreement of Purchase and Sale dated July 8, 2025.

Signed at Woodstock, On \_\_\_\_\_, this 8 day of July, 2025.

  
\_\_\_\_\_  
**Purchaser**

**Valecraft Homes (2019) Limited**

\_\_\_\_\_  
**Purchaser**

  
\_\_\_\_\_  
**Per:**

July 8, 2025  
**Date:**

**Lot #:** MO PH1 A04

**Project:** MERKLEY OAKS



THE BASSETT

MODEL 170

2310 sq.ft  
(495 sq.ft. finished basement)

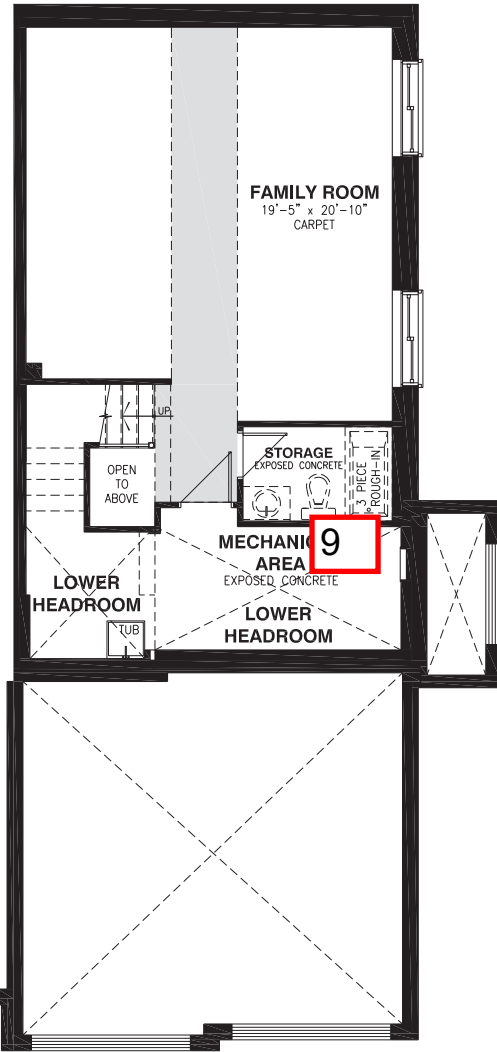
Site: Merkley Oaks Purchaser: Corbin Allaster Murray

Plan No.: \_\_\_\_\_

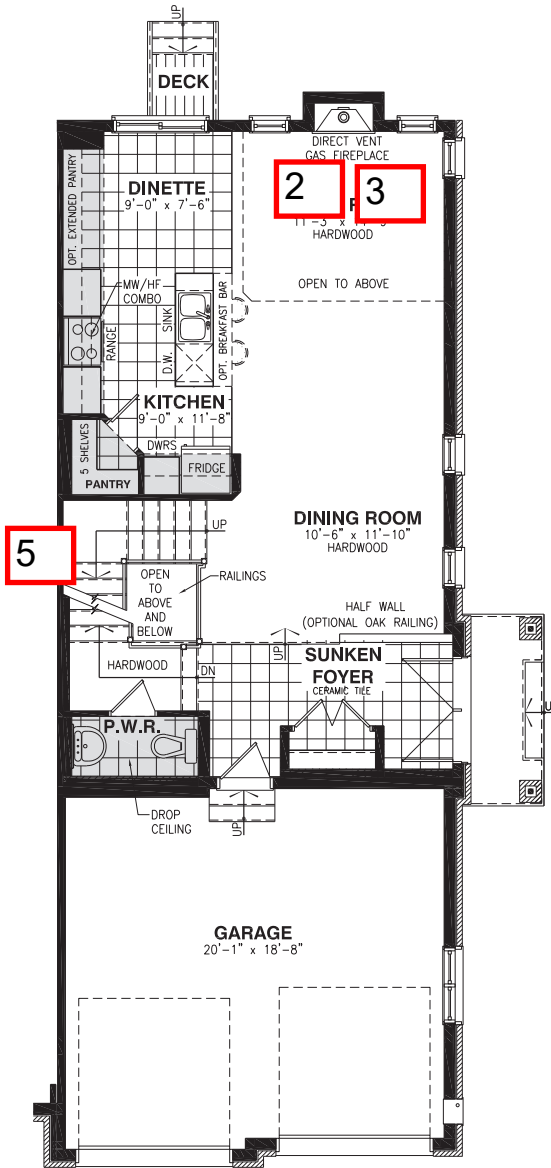
Lot: MO PH1 Lot A04 Purchaser: \_\_\_\_\_

Date: July 8, 2025

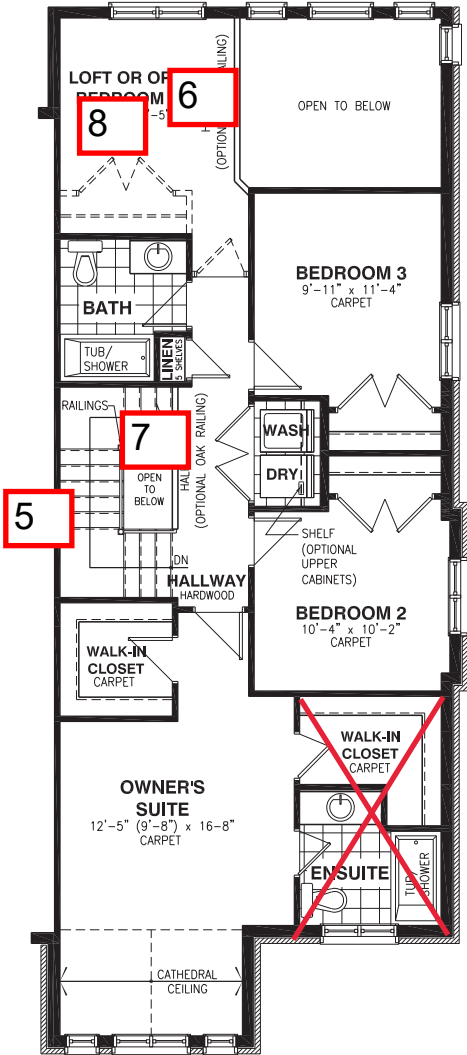
Floorplan Sketch



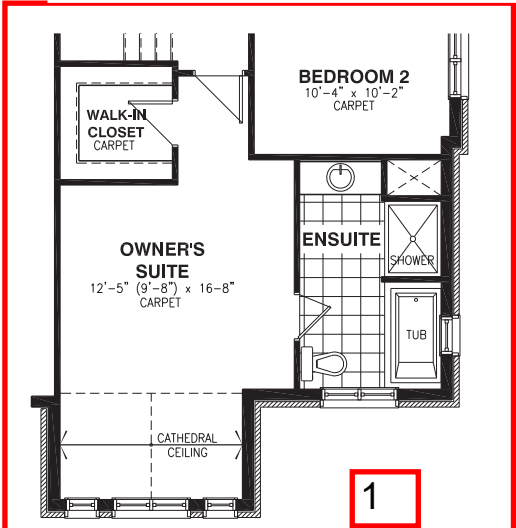
BASEMENT FLOOR



GROUND FLOOR



SECOND FLOOR



OPTIONAL 4 PC ENSUITE

1



Vertical and/or horizontal bulkheads (chaseways) may be required to contain mechanical piping. Bulkhead shown in grey areas.  
All dimensions are approximate. E. & O.E., plans, materials and specifications are subject to change without notice. Actual useable floor space may vary from the stated floor area. \*Note: Number of steps varies due to site grading.





BUILDER: Valecraft Homes (2019) Limited

PURCHASOR: Corbin Allaster Murray

PURCHASOR:

SITE: Merkley Oaks

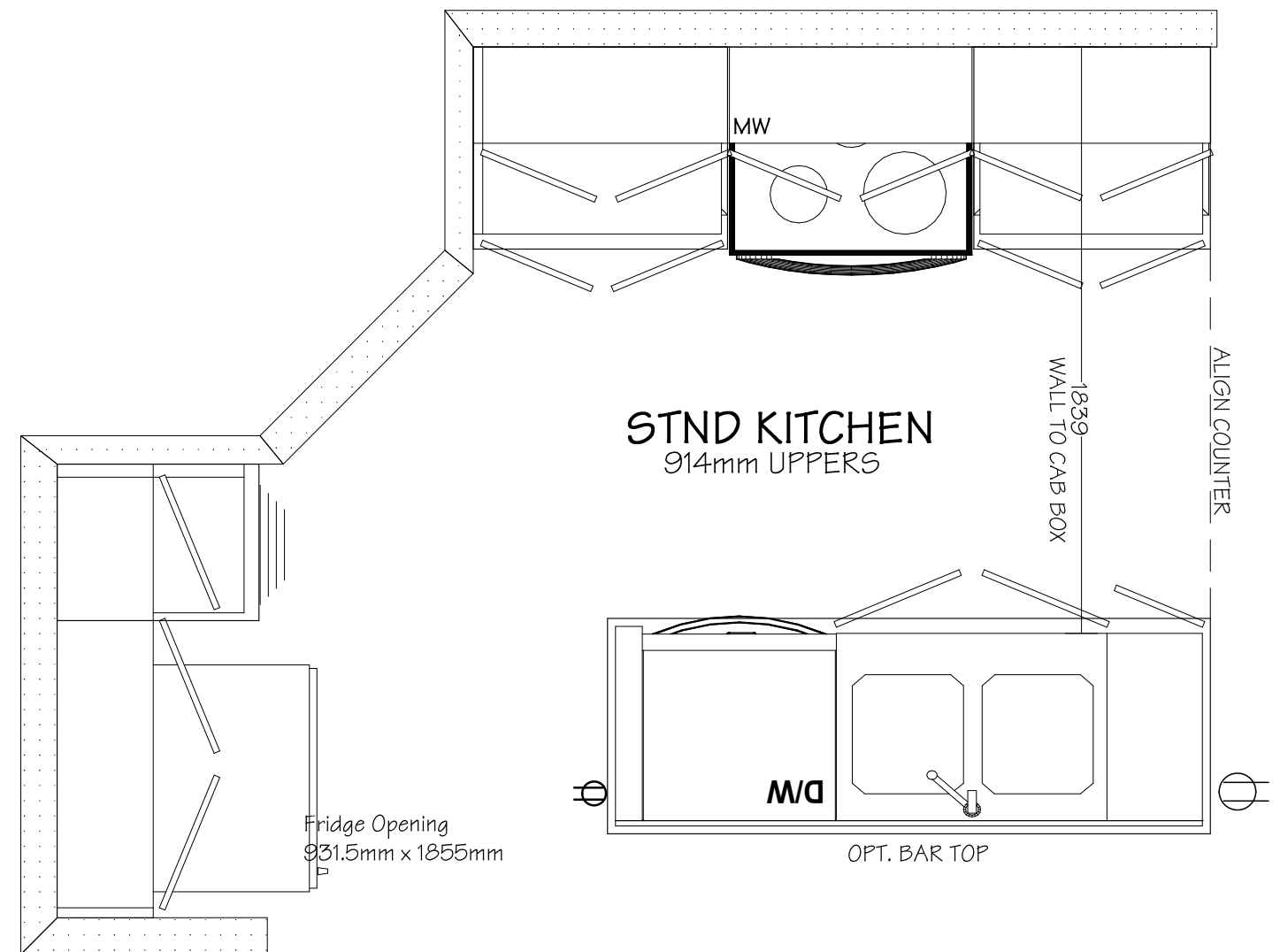
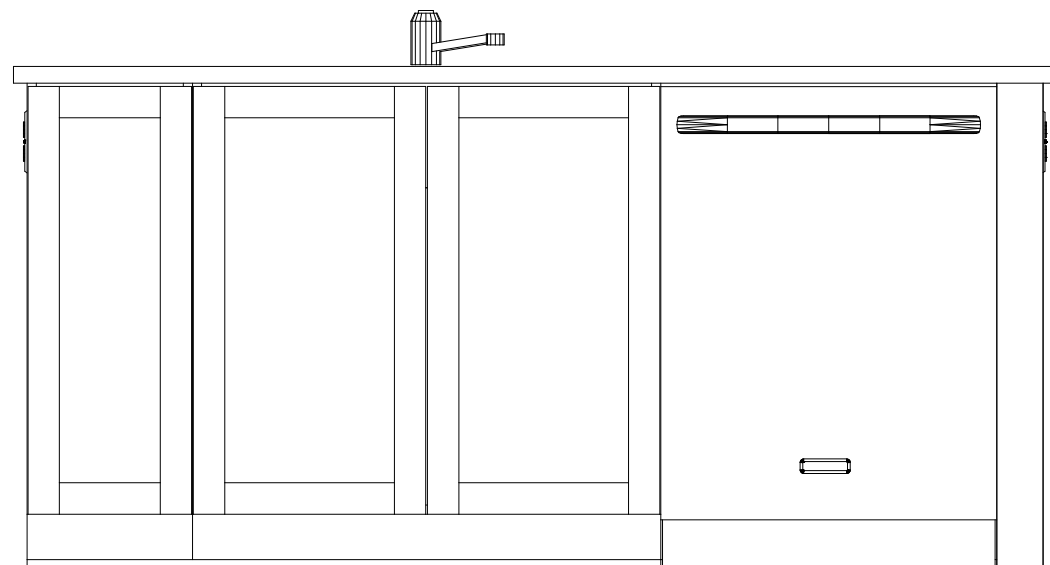
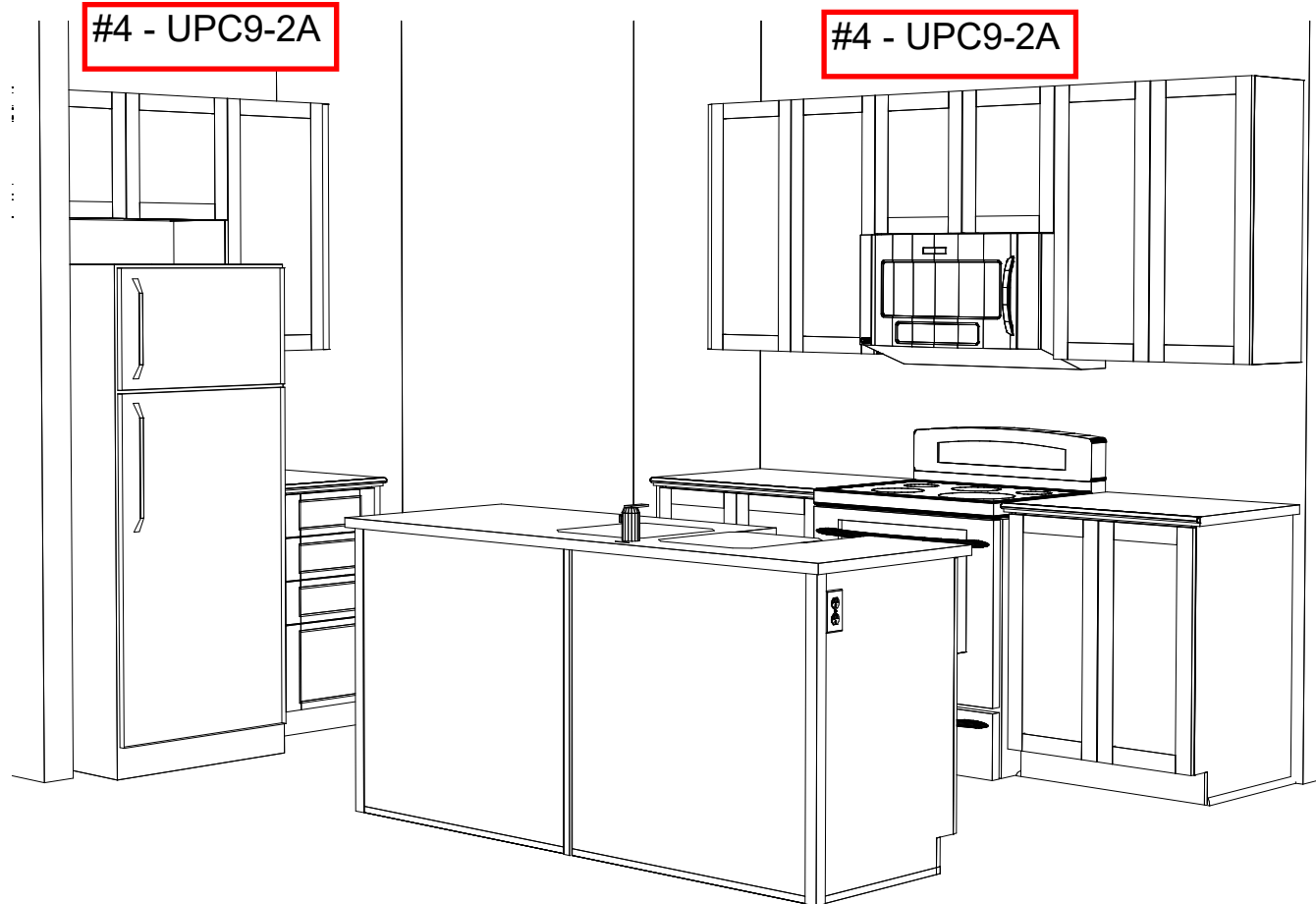
MODEL: 170 BASSETT STND

DATE: July 8, 2025

LOT: MO PH1 Lot A04

PLAN#:

## STANDARD KITCHEN LAYOUT



Initial DS  
C.M. FN

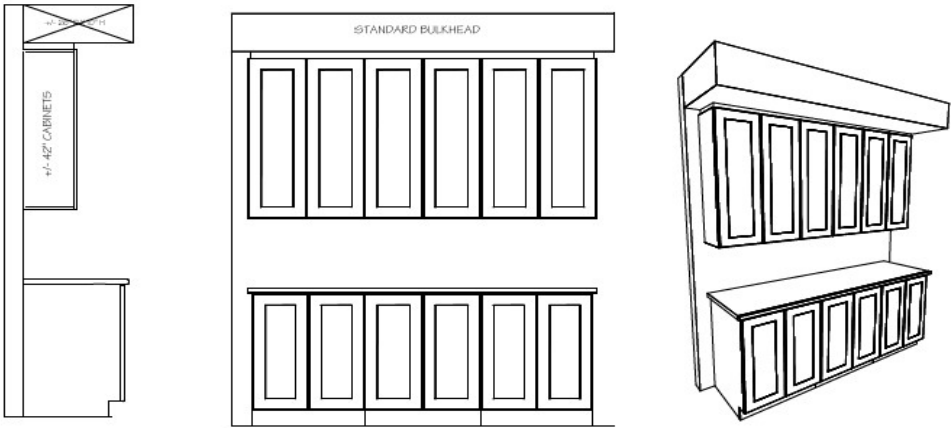
**\*DIMENSIONS MAY VARY ON SITE MEASURES/CONDITIONS\***



OPTIONAL KITCHEN CABINET CROWN MOULDING,  
FILLER & **STANDARD** BULKHEAD DETAILS

UPC9-2A Upgrade #: 4

- Includes upgrade to 42" uppers with filler detail on upper kitchen cabinetry to standard bulkhead.



Project: Merkley Oaks  
Plan #: \_\_\_\_\_  
Lot: MO PH1 Lot A04  
Model: 170 Bassett End Unit

Purchaser: Corbin Allaster Murray  
Purchaser: \_\_\_\_\_  
Date: July 8, 2025  
Upgrade #: 4

## Certificate Of Completion

Envelope Id: 45FC5915-2DAA-4B09-BEA7-B9DC1491CDCD

Status: Completed

Subject: Please Docusign: MO PH1 A04 (Structural Amendment)

Source Envelope:

Document Pages: 9

Signatures: 8

Envelope Originator:

Certificate Pages: 5

Initials: 10

Place St.Thomas Sales

AutoNav: Enabled

682 Danaca Private

Envelopeld Stamping: Enabled

Ottawa, ON K1K 2V7

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

place-st-thomas@valecraft.com

IP Address: 20.175.152.221

## Record Tracking

Status: Original

Holder: Place St.Thomas Sales

Location: DocuSign

7/8/2025 3:48:51 PM

place-st-thomas@valecraft.com

## Signer Events

Corbin Murray

corbinmurray107@gmail.com

Security Level: Email, Account Authentication  
(None)

## Signature

Signed by:  
  
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Signature Adoption: Drawn on Device  
Using IP Address: 20.175.152.221  
Signed using mobile

## Timestamp

Sent: 7/8/2025 3:56:10 PM

Resent: 7/12/2025 11:58:37 AM

Viewed: 7/14/2025 1:04:48 AM

Signed: 7/14/2025 1:05:35 AM

## Electronic Record and Signature Disclosure:

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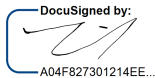
Frank Nieuwkoop

frank@valecraft.com

Vice President

Valecraft Homes

Security Level: Email, Account Authentication  
(None)

DocuSigned by:  
  
A04F827301214EE...

Signature Adoption: Drawn on Device  
Using IP Address: 52.229.68.132

Sent: 7/14/2025 1:05:39 AM

Viewed: 7/14/2025 9:42:08 AM

Signed: 7/14/2025 9:42:23 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Etin Imasuen

haliburtonmortgage@yahoo.ca

Security Level: Email, Account Authentication  
(None)

**COPIED**

Sent: 7/8/2025 3:56:11 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

| Carbon Copy Events   | Status           | Timestamp   |
|--|------------------|---|
| Joanne Huppe<br>jhuppe@valecraft.com<br>Sales Administrator<br>Valecraft Homes<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign               | COPIED           | Sent: 7/14/2025 9:42:27 AM  |
| Merkley Oaks<br>merkleyoaks@valecraft.com<br>Sales Consultant<br>Valecraft Homes<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign             | COPIED           | Sent: 7/14/2025 9:42:28 AM  |
| Place St. Thomas Sales<br>place-st-thomas@valecraft.com<br>Sales Team<br>Valecraft Home 2019<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | COPIED           | Sent: 7/14/2025 9:42:29 AM<br>Resent: 7/14/2025 9:42:32 AM<br>Viewed: 7/14/2025 12:08:52 PM |
| Witness Events   | Signature        | Timestamp   |
| Notary Events  | Signature        | Timestamp   |
| Envelope Summary Events  | Status           | Timestamps  |
| Envelope Sent  | Hashed/Encrypted | 7/8/2025 3:56:11 PM   |
| Certified Delivered  | Security Checked | 7/14/2025 9:42:08 AM  |
| Signing Complete   | Security Checked | 7/14/2025 9:42:23 AM  |
| Completed  | Security Checked | 7/14/2025 9:42:29 AM  |
| Payment Events   | Status           | Timestamps  |
| Electronic Record and Signature Disclosure   |                  |   |

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Valecraft Homes (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact Valecraft Homes:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [frank@valecraft.com](mailto:frank@valecraft.com)

#### **To advise Valecraft Homes of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [frank@valecraft.com](mailto:frank@valecraft.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from Valecraft Homes**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [frank@valecraft.com](mailto:frank@valecraft.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with Valecraft Homes**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [frank@valecraft.com](mailto:frank@valecraft.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Valecraft Homes as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Valecraft Homes during the course of your relationship with Valecraft Homes.