



Valecraft

Homes (2019) Limited

Purchase Order

PO0003368

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104


Vendor:
MIRROR WORKS INC.
2713 FENTON ROAD
OTTAWA, ONTARIO K1T 3T8

Ship To:
Site: SHEA VILLAGE
Lot/Unit: BLOCK B07
Model: 160 REVERSED
Civic: 1138 COPE DRIVE

tel: 613-746-4245
fax:
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Mar 25, 2025			ARIEL	M03	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
020-B07-680	#03	REFER CONSTR. SUMMARY ITEM #3 UPGRADE 5 PC. ENSUITE BATHROOM	1.0000	78.220000	78.22
020-B07-680	#11	REFER CONSTR. SUMMARY ITEM #11 MAIN BATHROOM MIRROR EXTENDED	1.0000	25.560000	25.56

 Authorized Signature	Subtotal	103.78
	HST	13.49
	Total Order Value	117.27

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Purchase Orders
Sent: Tuesday, March 25, 2025 8:17 AM
To: 'Tanis Blair'; Sergei Muller; Emma Landon
Subject: RE: B7 Mirrors

Importance: High

Hello Tanis Just need to confirm on the mirrors that are being installed for Block B07

Powder Room – 24" x 36" (Contract)

Main Bathroom – 42" x 36" (680#11) Was extended from Contract Size of 30" x 36"

Ensuite Bathroom – 2 mirrors now at 24" x 36" as per Contract Upgrade

Ariel Valdes,
Purchasing Assistant



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1455 Youville Drive, Suite 210
Orleans, On K1C 6Z7
Tel: 613-837-1104 Ext. 220
www.valecraft.com

From: Tanis Blair <tanis@mirrorworks.com>
Sent: Monday, March 24, 2025 11:44 AM
To: Sergei Muller <smuller@valecraft.com>; Emma Landon <emma@mirrorworks.com>
Cc: Purchase Orders <PO@valecraft.com>
Subject: RE: B7 Mirrors

Good morning Sergei,

I never received a PO or install date for mirrors at B07. Can I get measurements and PO for all mirrors?



Tanis Blair
Accounting Clerk
T. (613) 746-4245
C. (613) 746-4245
2713 Fenton Rd. Ottawa, ON K1T 3T8



From: Sergei Muller <smuller@valecraft.com>
Sent: March 24, 2025 11:42 AM