

Welcome to Place St. Thomas

Dear Anita Pokua Wiredu & Augustine Wiredu,

RE: Place St. Thomas Phase 7 Lot 18

Please find enclosed your copy of the Agreement of Purchase and Sale, signed and accepted by Valecraft Homes (2019) Limited on **November 18, 2024.**

You now have five (5) business days from **November 18, 2024,** to obtain your Lawyer's & Financing approvals.

On or before **November 26, 2024,** please book an appointment with the Sales Office to waive your conditions pertaining to Lawyer & Financing. Exterior Colour selections are also required at this time.

Your Multimedia locations & all upgrades up to drywall stage must be completed by <u>December 14, 2024</u> maintain the closing date.

Your interior colour selections & all remaining upgrades must be completed by <u>December 14, 2024</u> as stated in clause 11 of the Agreement of Purchase and Sale.

Please contact your sales consultant if you have any further questions or concerns at 613-370-0288.

Sincerely,

Lisa Ballard

Valecraft 2019 Homes Sales Department

SUMMA	ARY OF PRICING - VH2019	DATE:	
PROJECT:	PLACE ST. THOMAS 7	LOT NO:	18
Reg'd Plan #:	50M-361		
Name(s):	Anita Pokua Wiredu	MODEL:	#1086 "B" Steel Rev.
Name(s):	Augustine Wiredu	BASE PRICE:	\$914,900.00
		ELEVATION:	
		LOT PREMIUM:	
		END LOT PREMIUM:	
	NET TOTA	L COST OF UPGRADES: _	\$55,205.00
		CREDITS:	
		SUBTOTAL:	\$55,205.00
		TOTAL:	\$970,105.00
		PURCHASER OFFER:	\$915,000.00
		DIFFERENCE:	-\$55,105.00
O:	ffer accepted as per F. Nieuwkoop & D.	Brunet.	
PURCHASER OFFE	ER HST BREAKDOWN		
	OFFER PRICE EXCLUDING HS	ST: HST Formula 4	\$830,973.45
COMMENTS:			·
			A
			Approval gmail.

PURCHASE	ERS ADDRESS:
	nita Pokua Wiredu & Augustine Wiredu
STREET	529 Catleaf Row
CITY, PROVINCE	Orleans, Ontario
POSTAL CODE	K4A 5J2
HOME PHONE	647-217-2424
WORK PHONE	613-722-7000
Cell Phone Purchaser (1)	647-217-2424
Cell Phone Purchaser (2)	514-583-6519
CIVIC	927 Cologne Street
AGREEMENT BLOCK#	
PLAN	50M-361
HCRA Licence Number	47491
LOT (BUILDER'S LOT/UNIT) MODEL #	18
MODEL # ELEVATION	#1086 "B"
MODEL NAME	Steel
ORIENTATION	Rev.
DWELLING (MODEL#, ELEV, OPT)	#1086 "B" Steel Rev.
PHASE	7
PROJECT	PLACE ST. THOMAS 7
SCHEDULES	B1-A, C-1, H, O
PURCHASER OFFER	\$915,000.00
CLOSING DAY	5
CLOSING MONTH, YEAR	August, 2025
CLOSING DATE (MONTH DAY, YEAR)	August 5, 2025
DEPOSIT 1)	10,000
DEPOSIT 2)	10,000
DEPOSIT 3)	20,000
SALES REPRESENTATIVE	Adam Bowman
	TORS INFO
SOLICITOR NAME	
STREET CITY, PROVINCE	
POSTAL CODE	
PHONE	
	EDULE T
PURCHASER 1	Anita Pokua Wiredu
HOME ADDRESS (STREET, CITY, POSTAL CODE)	529 Catleaf Row Orleans Ontario K4A 5J2
HOME PHONE	647-217-2424
WORK ADDRESS (STREET, CITY, POSTAL CODE)	1600 Carling Ave, Ottawa, ON K1Y 1B2
WORK PHONE	647-217-2424
OCCUPATION	Cybersecurity Analyst - Interac
ID TYPE	Driver's Licence
ID NUMBER	W4596-04579-05310
BIRTH DATE	March 10, 1990
PURCHASER 2	Augustine Wiredu
HOME ADDRESS (STREET, CITY, POSTAL CODE)	529 Catleaf Row Orleans Ontario K4A 5J2
HOME PHONE	329 Catical Row Officials Official to K4A 332
WORK ADDRESS (STREET, CITY, POSTAL CODE)	514-583-6519
WORK PHONE	514-583-6519
OCCUPATION Med	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital
OCCUPATION Medi ID TYPE	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence
OCCUPATION Medi ID TYPE ID NUMBER	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302
OCCUPATION Medi ID TYPE ID NUMBER BIRTH DATE	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986
OCCUPATION Medi ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles)	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302
OCCUPATION Medi ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles) PLACE SIGNED	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986
OCCUPATION Medi ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles) PLACE SIGNED SIGNING DAY	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986 18
OCCUPATION Medi ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles) PLACE SIGNED SIGNING DAY SIGNING MONTH	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986 18 Ottawa, ON 18 November
OCCUPATION Medi ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles) PLACE SIGNED SIGNING DAY SIGNING MONTH SIGNING YEAR	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986 18 Ottawa, ON 18 November 2024
OCCUPATION ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles) PLACE SIGNED SIGNING DAY SIGNING MONTH SIGNING YEAR SIGNING DATE (MONTH DAY, YEAR)	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986 18 Ottawa, ON 18 November 2024 November 18, 2024
OCCUPATION Medi ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles) PLACE SIGNED SIGNING DAY SIGNING MONTH SIGNING YEAR SIGNING DATE (MONTH DAY, YEAR) EMAIL ADDRESS (1)	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986 18 Ottawa, ON 18 November 2024 November 18, 2024 aawiredu19@gmail.com
OCCUPATION ID TYPE ID NUMBER BIRTH DATE PART OF LOT(S)(singles) PLACE SIGNED SIGNING DAY SIGNING MONTH SIGNING YEAR SIGNING DATE (MONTH DAY, YEAR)	514-583-6519 501 Smyth Rd, Ottawa, K1H 8L6 613-722-7000 ical Imaging Technologist - Ottawa Hospital Driver's Licence W4596-06708-60302 March 2, 1986 18 Ottawa, ON 18 November 2024 November 18, 2024



Internal B1A Place St. Thomas - Phase 7

PURCHASERS: Anita Pokua Wiredu and Augustine Wiredu

Printed: 19-Nov-24 8:52 am

	LOT NUMBER PHASE HOUSE TYPE 18 7 1086 THE STEEL ELEV B			CLOSING DATE 5-Aug-25	
ITEM	QTY EXTRA/CHANGE	The second secon		PRICE	INTERNAL USE
* 1 140000			AINED OAK STAIRCASE WITH VENEERED	*\$ 9,372.00	Each
44378	Note: - As per Schedule H da	ated November 18, 2024			
			1/8in Engineered hardwood flooring will be installed on roduct stability proper humidity levels are to be maintained.		
2	1 - ENSUITE BATH - OPT	TIONAL 5PC ENSUITE	- ELEVATION B	\$ 9,707.00	Each
44381	Note: - As per Schedule H da	ated November 18, 2024			
3	1 - <i>KITCHEN</i> - CABINETI LEVEL 2 CABINETRY	RY - STANDARD KITC	HEN LAYOUT C/W FLUSH BREAKFAST BAR -	\$ 6,842.00	Each
44413	Note: - As per Kitchen Sketc	ch and Schedule H dated No	vember 18, 2024		
4	1 - <i>KITCHEN/DINETTE</i> - CABINETRY	CABINETRY - OPTIO	NAL EXTENDED PANTRY #1 - LEVEL 2	\$ 7,123.00	Each
44414	Note: - As per Pantry Sketch dated November 18, 2024 - As per Schedule H dated November 18, 2024				
5	1 - KITCHEN - COUNTER	CTOP - QUARTZ - LEVI	EL 6 - KITCHEN C/W FLUSH BREAKFAST BAR	\$ 8,499.00	Each
44415	Note: - As per Schedule H dated November 18, 2024 - As per Kitchen Sketch dated November 18, 2024				
6	1 - KITCHEN/DINETTE -	COUNTERTOP - QUA	RTZ - LEVEL 6 - EXTENDED PANTRY OPT #1	\$ 1,044.00	Each
44416	Note: - As per Pantry Sketch	dated November 18, 2024			
*7 138299	1 - STD AREAS - HARDW	OOD - OAK - 4 1/8 STA	AINED - STD AREAS	*\$ 7,900.00	Each
44417	Note: -Including Dining Roo dated November 18, 2		or hallway, Great Room and upper hall - As per Schedule H		
* 8 138301	1 - OFFICE - HARDWOO	D - OAK - 4 1/8 STAIN	ED - OFFICE	*\$ 4,718.00	Each
44418	Note: - As per Schedule H d	ated November 18, 2024			
9	1 DECOR BONUS OF \$50,000.00 TO BE APPLIED AT DESIGN & ELECTRICAL APPOINTMENT Each				
44419		000.00 to be applied to designed to designed applied to accepted purc	gn & electrical appointment. hase price.		

 Sub Total
 \$55,205.00

 HST
 \$0.00

 Total
 \$55,205.00

Vendor Initials:___

Purchaser Initials:

PREPARED BY: Adam Bowman LOCKED BY: Lisa Ballard

PE 2.126-1
InvoiceSQL.rpt 01sept21

CONSTRUCTION SCHEDULING APPROVAL

PER:

DATE: __



Internal B1A

Place St. Thomas - Phase 7

PURCHASERS: Anita Pokua Wiredu and Augustine Wiredu

Printed: 19-Nov-24 8:52 am

LOT NUMBER	PHASE	HOUSE TYPE	CLOSING DATE
18	7	1086 THE STEEL ELEV B	5-Aug-25

ITEM QTY EXTRA/CHANGE PRICE INTERNAL USE

Payment Summary <u>Paid By</u>	Amount
Total Payment:	

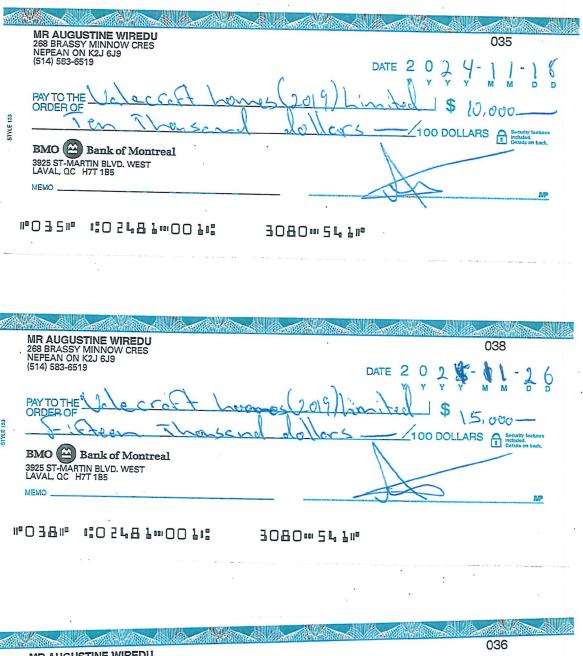
PURCHASER:		18-Nov-24	VENDOR:			
-	Anita Pokua Wiredu	DATE	***************************************	PER: Valecraft Homes (2019) Limited		
PURCHASER:		18-Nov-24	DATE:			
	Augustine Wiredu	DATE				

PREPARED BY: Adam Bowman LOCKED BY: Lisa Ballard

PE 2.126-2 InvoiceSQL.rpt 01sept21 CONSTRUCTION SCHEDULING APPROVAL

PER:

DATE:





Project: Place St. Thomas 7

Plan No: 50M-361 Lot No: 18 - Phase 7

Model: #1086 "B" Rev. Steel Date: November 18, 2024

Purchaser: Anita Pokua Wiredu Purchaser: Augustine Wiredu

GST/HST New Housing Rebate Application for Houses Purchased from a Builder

Use this form to claim your rebate if you bought a new house (including a residential condominium unit or a duplex) or a share of the capital stock of a co-operative housing corporation (co-op). **Do not use** this form if you built your house or hired someone to build it or purchased it as a rental property. Instead, use Form GST191, GST/HST New Housing Rebate Application for Owner-Built Houses, or Form GST524, GST/HST New Residential Rental Property Rebate Application.

Note

GST/HST registered builders claiming a Type 1A or 1B rebate can choose to file their application online along with their GST/HST return using GST/HST NETFILE at <u>canada.ca/gst-hst-netfile</u> or by using the "File a return" online service in My Business Account at <u>canada.ca/my-cra-business-account</u>. The rebate can also be filed online on its own using the "File a rebate" online service in My Business Account. Representatives can access these online services in Represent a Client at <u>canada.ca/taxes-representatives</u>. If you choose to file your application online, **do not send** us this form.

For more information, including instructions, required documentation for rebate application Types 2, 3, and 5, and the definition of a house, see "General information" on page 4 of this form. Your claim may be delayed or denied if this form is not completed in full, the rebate calculation is not correct, or the required documentation is not submitted with your application.

Section A – Claimant information	un un Milliot de versen aus et en en en en en en e	والمراجع والمعاول المراجع المر	and the factor			
Claimant's legal name (one name only, even	if the house is purchased by sever	al individuals) Busin	ess number (if a	plicable)		
Last name, first name, and initial(s)						
Wiredu, Anita Pokua			1 1 1 1	1 1 1	R , T	1 1
If more than one individual purchased the hou	use, list all of the other purchaser(s)	. Attach a separate she	eet if you need m	ore space.		
Last name, first name, and initial(s) of other p	ourchaser	Last name, first name,	and initial(s) of c	ther purchase	er	
Wiredu, Augustine						
Address of the house you purchased (Unit No	o. – Street No. Street name, RR)					
927 Cologne Street						
City		Pro	ovince or territory		Postal code	
Embrun		On	tario		K 0 A 1	_W_0
Home telephone number Da	ytime telephone number Extension	on Language profess	nce 🔽	English [French	
647-217-2424		Language prefere	ice v	_ngnan _		
Mailing address of claimant As above or Un	nit No – Street No Street name, PO I	Box, RR				
City	ovince/Territory/State DS	Postal/ZIP code	C	ountry		<u> </u>
Sig	LONE IN A					
Section B – House information	Harton William					
Did you purchase the house for use as yourself or your relation's, primary place of residence? If you purchased this house as a rental prope	?	Date purchase agreem			ar Month	Day
this rebate. You may qualify for the New Resi instead. To apply for that rebate, you (not the GST/HST New Residential Rental Property R	idential Rental Property Rebate builder) may use Form GST524,	was signed on differen later date):	, –			
Date ownership of the house or the share in the co-op was transferred to you:		Date possession of the transferred to you:	e house was	Ye	ear Month	Day
Legal description of property – Lot, plan, concavailable from your provincial land registry off				ed, or another	r land transfer doo	ument
Lot No:	Plan No:		Other:			
18	50M-361		Embrun, ON			
If a mobile home, state:			_			
Manufacturer:	Model:		Serial number	r:		
FOR INTERNAL USE ONLY	The second grade and grade					
IC C	NC		ii i	4.77		

Canad'ä

Protected	В	when	completed
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Section C - Housing and applicati	on Type					
Type of housing (tick one box)						
✓ House (including condominium unit)	Mobile home (includ	ing modular home)	Floating hom	e Bed a	nd breakfast	Duplex
Application Type (tick one box). See Guthe builder or co-op must complete Section	ide RC4028, <i>GST/HST New</i> on D.	Housing Rebate, to	verify that you mee	t the conditions	to claim the reba	ate. In all cases
Rebate applications filed by the builde a new house (including a mobile home or	r – Where the builder pays to a floating home). Give the c	ne amount of the reb ompleted application	ate directly to you on to your builder.	or credits it agair	nst the total amo	unt payable for
When you buy both the house you lease land that is not a sit to calculate the rebate.	and land from the same bui e in a residential trailer park	lder or you buy a mo from the vendor of th	bile home. (Do not ne home. Tick Type	tick Type 1A if y 1B in this case.	ou bought a mo) Complete Part	bile home and I of Section F
When you buy a house and le to you a site in a residential tra of at least 20 years. Complete	ailer park. Tick Type 1A in th	is case.) The lease n	Fype 1B if you boug nust provide you wit	tht a mobile hom th an option to b	ne from a vendo uy the land, or r	r that also leases nust be for a term
Rebate applications you file directly w	th us – Where we pay the re	ebate directly to you	for a new house (in	cluding a mobile	home or a float	ting home).
When you buy both the house you lease land that is not a sit to calculate the rebate. Attach	e in a residential trailer park	from the vendor of th	bile home. (Do not le home. Tick Type	tick Type 2 if you 5 in this case.)	u bought a mobi Complete Part I	le home and of Section F
3 When you buy a share of the of Adjustments.	capital stock of a co-op. Com	plete Part III of Sect	ion F to calculate th	e rebate. Attach	a copy of your	Statement of
When you buy a house and le you a site in a residential traile at least 20 years. Complete Pamobile home).	er park. Tick Type 2 in this ca	se.) The lease must	provide you with ar	option to buy the	ne land, or must	be for a term of
Section D - Builder or co-op inform	nation	and the second control of the second control				
Builder's or co-op's legal name			Business nu	ımber (if applica	ble)	
Valecraft Homes (2019) Limted			7,2,1			Γ 0, 0, 0, 1
Address (Unit No Street No. Street nan	ne PO Box RR)			City		
210-1455 Youville Dr.	10, 1 0 20M, 1 M M			Orleans		
Province/Territory/State	Postal/ZIP code	Country			iono numbor	Extension
Ontario	K1C 6Z7	Canada		1 .	one number 37-1104	Extension
Did the builder either pay the amount of the	ne rebate directly to the purc	naser or credit it aga	inst the total amour	nt payable for the	e house? 🔲 Y	es No
If yes, the builder has to send this comple	ted form, including any appli	cable provincial reba	ate schedule, to us.	For more inform	nation and instru	ctions, see page 4.
For Type 1A or 1B, enter the reporting pe return in which a deduction is taken by the deduction in the reporting period durir is paid or credited to the purchaser.	e builder. The builder must ta	ike , Ye	ear Month	Day to	Year M	Nonth Day
Signature of builder or authorized official	Na	me (print)			Year	Month Day
Section E - Claimant's Certification	n		áir i e			
I certify that the information given in this a of my knowledge, true, correct, and comp eligible to claim this total rebate amount. I one of my relation's, primary residence of my relation's, primary residence.	lete in every respect. I have am not filing a second time	not previously claime for additional work o	ed the "Total rebate	amount," or any	part of that am	ount, and I am
Signed by Signature of the claimant Junta Fokua Wiredu	Na	me (print)			Year	Month Day
B93EB1551723497	F8DBF05E5B074BB	ita Pokua Wiredu &	Augustine Wired	<u>u</u>	2 0 2 4	4 1 1 1 8

Protected B when completed

Section F - Rebate calculation (complete only one of Parts I, II, or III, whichever applies)

You are **not** entitled to claim a GST/HST new housing rebate for some of the GST or federal part of the HST and you **do not complete** Section F if any of the following apply to you:

- your application type is 1A or 2 and the purchase price of the house is \$450,000 or more;
- your application type is 1B or 5 and the fair market value of the house (building and land) when possession was transferred to you was \$517,500 or more (in some cases a lower value may apply to restrict the rebate); or
- your application type is 3 and the total amount paid for the share in the co-op is \$517,500 or more (in some cases a lower value may apply to restrict the rebate).

If the above situations **do not apply** and you meet all of the other GST/HST new housing rebate conditions, you may be entitled to claim a GST/HST new housing rebate. Complete Section F. You will need to complete Form RC7190-WS, GST190 Calculation Worksheet, to calculate the amounts you have to enter in Section F.

Note

If you paid the HST on your purchase of a house located in a province that offers a provincial new housing rebate, you may be entitled to claim a rebate for some of the provincial part of the HST you paid on the purchase. A provincial new housing rebate may be available even if a GST/HST new housing rebate is not. For more information, see the appropriate provincial rebate schedule.

is not. For more information, see the appropriate provincial repate schedule.	
Part I – Rebate calculation for Application Type 1A or 2	
GST paid or the federal part of the HST paid on the purchase of the house (enter the amount from line 1 of Form RC7190-WS). (If the purchase and sale agreement for the house was assigned to you and you paid the GST or the federal part of the HST on assignment, also include that tax paid on line A.)	4
Enter the purchase price of the house (do not include GST or HST). (If the purchase and sale agreement for the house was assigned to you and you paid the GST or the federal part of the HST on the assignment, also include the purchase price for the assignment on line B.)	3
GST/HST new housing rebate amount (enter the amount from line 4 of Form RC7190-WS).	0
Provincial new housing rebate amount – If you are eligible, complete the calculation on the applicable provincial rebate schedule and enter the amount from line C of that schedule.	ס
Total rebate amount including any provincial rebate (line C plus line D).	E
Part II – Rebate calculation for Application Type 1B or 5	•
Total purchase price for the house (do not include amounts for the lease of the land or the option to purchase the land).	F
Fair market value of the house (including the land and the building) when possession was transferred to you.	3
GST/HST new housing rebate amount (enter the amount from line 8 of Form RC7190-WS).	4
Provincial new housing rebate amount – If you are eligible, complete the calculation on the applicable provincial rebate schedule and enter the amount from line F of that schedule.	i
Total rebate amount including any provincial rebate (line H plus line I).	J
Part III – Rebate calculation for Application Type 3	
Total purchase price for the share of the capital stock in the co-op. (If you purchased any other interest in the corporation, complex, or unit, also include the purchase price for that interest on line K.)	(
GST/HST new housing rebate amount (enter the amount from line 11 of Form RC7190-WS).	_
Provincial new housing rebate amount – If you are eligible, complete the calculation on the applicable provincial rebate schedule and enter the amount from line H of that schedule.	Λ
Total rebate amount including any provincial rebate (line L plus line M).	1
Section G – Direct deposit request (complete only if you are filing a Type 2, 3, or 5 rebate application)	
To have your refund deposited directly into your bank account, complete the information area below or attach a blank cheque with the information encoded of it and "VOID" written across the front.	n
Branch number Institution number Account number	
Name of the account holder	a

Personal information is collected under the *Excise Tax Act* to administer tax, rebates, and elections. It may also be used for any purpose related to the administration or enforcement of the Act such as audit, compliance and the payment of debts owed to the Crown. It may be shared or verified with other federal, provincial/territorial government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the *Privacy Act*, individuals have the right to access their personal information and request correction if there are errors or omissions. Refer to Info Source at <u>canada.ca/cra-info-source</u>, Personal Information Bank CRA PPU 241.

General information

Who should complete this form?

Use this form to claim your new housing rebate if you bought a new house (including a residential condominium unit or a duplex) or a share of the capital stock of a co-operative housing corporation (co-op). The house must be the primary place of residence for you or a relation. If more than one individual owns the house or share, only one individual can claim the rebate. Partnerships (even if all the partners are individuals) and corporations that buy new houses are not entitled to claim this rebate. An individual cannot claim this rebate if a partnership or a corporation is also an owner of the house.

Do not use this form if you built or substantially renovated your house or hired someone to do so. Instead, use Form GST191, GST/HST New Housing Rebate Application for Owner-Built Houses.

If you purchased this house as a rental property, use Form GST524, GST/HST New Residential Rental Property Rebate Application.

For more information on the conditions that apply for each rebate type, see Guide RC4028, GST/HST New Housing Rebate.

If the application is signed by someone other than the claimant, you must attach a properly executed power of attorney to this form.

If your house is located in a province that offers a provincial new housing rebate for some of the provincial part of the HST and you qualify for that rebate, you also need to complete the appropriate provincial rebate schedule to claim the provincial new housing rebate.

Noto

If you previously purchased a new house and received a new housing rebate you were assigned a business number for tracking purposes (nine digits followed by RT0001). Use the same number for this application.

Documentation required

If your application type is 2, 3, or 5 in Section C, you must send us this form along with the following documents:

- · a copy of the statement of adjustments; and
- for a mobile home, a copy of the invoice.

Note

You are not required to submit proof of occupancy with your application. However, you may be asked to provide proof of occupancy later.

Do not send us the agreements for the purchase of your house. Keep them for six years in case we ask to see them.

Note

If you choose not to file your application online when claiming a Type 1A or 1B rebate, you must send us a copy of this form. Do not send supporting documents with this form when claiming either of these rebates, but keep them in case we ask to see them later.

When should I file my claim?

Generally, you have two years from the date ownership of the house is transferred to you to claim the rebate.

Where do I send this form?

For an individual claiming this rebate, use the chart below to identify the correct tax centre to send your completed form and any applicable provincial rebate schedule.

If you are a builder and choose **not** to file your application online, use the following chart to find out to which tax centre to send your completed form.

If you are:	Send your form to:
an individual, and the property is located in one of the areas indicated below; OR	
a builder located in one of the areas indicated below, and you have filed your GST/HST return online.	Sudbury Tax Centre 1050 Notre Dame Avenue Sudbury ON P3A 5C1
Areas: Sudbury/Nickel Belt, Toronto Centre, Toronto East, Toronto West, Toronto North, or Barrie.	
an individual, and the property is located anywhere in Canada, other than the areas mentioned above; OR	Prince Edward Island Tax
a builder located anywhere in Canada, other than the areas mentioned above, and you have filed your GST/HST return online.	Centre 275 Pope Road Summerside PE C1N 6A2
a builder who is eligible to file a paper GST/HST return. (In addition to your completed form and any applicable provincial rebate schedule, you have to send your return in which you claimed a deduction.)	The tax centre indicated on your return.

Note

If you are a builder and choose to file your application online, do **not** send us this form.

Definition

House – for this rebate, includes a single family home, a residential condominium unit, a duplex, a mobile home, and a floating home. It also includes a bed and breakfast if more than 50% of the house is your primary place of residence. Otherwise, only the part that is your primary place of residence is a house for purposes of this rebate.

What if you need help?

For more information, see Guide RC4028, GST/HST New Housing Rebate, go to canada.ca/gst-hst, or call 1-800-959-5525.

Forms and publications

To get our forms and publications, go to <u>canada.ca/gst-hst-pub</u>.