FIELD REQUEST FORM 2024



Valecraft		Work Order : □ Check Purchase Order : □ Check		
Homes Ltd.	mes Ltd. Notice Of Back Charge: □ Check			
Trade :		Notice of Back Charge.	Circux	
Lot / Unit :				
Project Site :				
Date Issued :				
Date Issued .				
Description of Work or Material Being Ordered :				Amount:
Reason & Cause Due To for Work Being Done or Material Ordered :				
*** Note: Reason & Ca	ause information l	Mandatory for Purchase Ord	ders***	
			Total Amount	
	Cost	Responsibility:	<u> </u>	
Errors Internal :	Check	Construction Dar	nage	
Errors Internal : (Not being Back Charged)	☐ Check	Construction Dai Vandalism Damage :	mage ☐ Check	
(Not being Back Charged)	Check	Vandalism Damage :	Check	
(Not being Back Charged) Theft:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report: Police Occurrence No.:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report: Police Occurrence No.:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report: Police Occurrence No.: Back Charge To: Notification Given To: Date Notified Trade:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report: Police Occurrence No.: Back Charge To: Notification Given To: Date Notified Trade: Notice Given By:	☐ Check	Vandalism Damage : Trade Related Damage :	Check	
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(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report: Police Occurrence No.: Back Charge To: Notification Given To: Date Notified Trade: Notice Given By: Repair Work Preformed By: Note (1): Should you wish to	Check Check Check	Vandalism Damage : Trade Related Damage : Weather Related Damage : repair contractor, he must issue	Check	
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(Not being Back Charged) Theft: Reported to Police Yes: Police Department: Police Report: Police Occurrence No.: Back Charge To: Notification Given To: Date Notified Trade: Notice Given By: Repair Work Preformed By: Note (1): Should you wish to written confirmation Note (2): Contractor acknow back charged will be simple to the state of	o deal directly with the on to Valecraft Homes vledges that unless cobe deducted off your n	Vandalism Damage: Trade Related Damage: Weather Related Damage: repair contractor, he must issue Ltd that he has received Payment. ntested, the aforementioned amoun	☐ Check ☐ Check	