



Valecraft

Homes Ltd.

Purchase Order

PO0051961

210-1455 Youville Drive
Orleans, On K1C 6Z7
Phone: 613-837-1104

Vendor:

DEVON PLUS COMPANY INC.
3581 CALABOGIE ROAD
BURNSTOWN, ONTARIO K0J 1G0


Ship To:

Site: RATHWELL LANDING PHASE 1
Lot/Unit: LOT 236
Model: 825
Civic: 670 PARADE DRIVE

tel: 613-277-8349
fax:
contact: Christine Reid (Hunter) hunterch4@outlook.com

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Jan 29, 2024			ARIEL	D16	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
-	6600-5600	CLEANING MODEL HOME IN AUGUST 2023	1.0000	300.000000	300.00
-	6600-5600	CLEANING MODEL HOME DATED ON SEPTEMBER 8, 15, 21, 28	4.0000	125.000000	500.00
-	6600-5600	CLEANING MODEL HOME DATED ON OCTOBER 5, 13, 20, 27	4.0000	125.000000	500.00
-	6600-5600	CLEANING MODEL HOME DATED ON NOVEMBER 2, 10, 16, 23, 30	5.0000	125.000000	625.00
-	6600-5600	CLEANING MODEL HOME DATED ON DECEMBER 1, 8, 15	3.0000	125.000000	375.00

 Authorized Signature	Subtotal	2,300.00
	HST	299.00
	Total Order Value	2,599.00

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



Valecraft
Homes Ltd.

FIELD REQUEST FORM 2021

Work Order : ☐ Check

Purchase Order : ☐ Check

Notice Of Back Charge : ☐ Check

Trade : Devon Plus Company

Lot / Unit : _____

Project Site : _____

Date Issued : _____

Description of Work or Material Being Ordered :

Amount:

Clean model home -
Not cleaned in
5 months

300

Reason & Cause Due To for Work Being Done or Material Ordered :

*** Note: Reason & Cause information Mandatory for Purchase Orders ***

Total Amount

300

Cost Responsibility:

Errors Internal :	<input type="checkbox"/> Check	Construction Damage	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department : _____

Police Report : _____

Police Occurrence No. : _____

Back Charge To : _____

Notification Given To : _____

Date Notified Trade : _____

Notice Given By : _____

Repair Work Performed By : _____

Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.

Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Foreman Approval: S. Muffler

Const. Manager Approval: _____

Purchase Orders

From: Christine Hunter <hunterch4@outlook.com>
Sent: Sunday, December 17, 2023 2:45 PM
To: Purchase Orders
Cc: Andrea Pepler
Subject: PO request forms
Attachments: clean model home.pdf; Sept model home.pdf; October model home.pdf; November model home.pdf; December model home.pdf

Hello,

Please see attached PO requests forms...

Thank You!
Christine

Work Order ☐ CheckPurchase Order: ☐ CheckNotice Of Back Charge: ☐ Check

Sub Trade:

Lot / Unit:

Project:

Date:

Devon Plus Company

Description of Work or Material Being Ordered :

Amount:

Clean model home

Sept 8, 15, 21 and 28.
09/25/24

500-

Reason & Cause Due To for Work Being Done or Material Ordered :

*** Note: Reason & Cause information mandatory for Purchase Orders***

Total Amount

500-

Cost Responsibility:

Errors Internal :		Construction Damage :	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department :

Police Report :

Police Occurrence No. :

Back Charge To :

Notification Given To :

Date Notified Trade :

Notice Given By :

Repair Work Preformed By :

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Hello,

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Thank You!
Christine



Valecraft
Homes Ltd.

FIELD REQUEST FORM 2019

Work Order ☐ Check

Purchase Order: ☐ Check

Notice Of Back Charge: ☐ Check

Sub Trade: Devon Plus Company

Lot / Unit: _____

Project: _____

Date: _____

Description of Work or Material Being Ordered :

Amount:

Clean model home

Oct 5, 13, 20 and 27th.
10425 EAZH

500

Reason & Cause Due To for Work Being Done or Material Ordered :

*** Note: Reason & Cause information mandatory for Purchase Orders***

Total Amount

500

Cost Responsibility:

Errors Internal :		Construction Damage :	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department : _____

Police Report : _____

Police Occurrence No. : _____

Back Charge To : _____

Notification Given To : _____

Date Notified Trade : _____

Notice Given By : _____

Repair Work Preformed By : _____

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Site Approval: S. Mueller

Head Office Approval: _____

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Hello,

Please see attached PO requests forms...

Thank You!
Christine

Revised



FIELD REQUEST FORM 2019

Work Order ☐ Check

Purchase Order: ☐ Check

Notice Of Back Charge: ☐ Check

Sub Trade: Devon Plus Company

Lot / Unit: _____

Project: _____

Date: _____

Description of Work or Material Being Ordered :

Amount:

Clean mode honee

NDuember 2, 10, 16, 23, 30
28/25 last

625

500

Reason & Cause Due To for Work Being Done or Material Ordered :

*** Note: Reason & Cause information mandatory for Purchase Orders***

Total Amount

625

500

Cost Responsibility:

Errors Internal :		Construction Damage :	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department : _____

Police Report : _____

Police Occurrence No. : _____

Back Charge To : _____

Notification Given To : _____

Date Notified Trade : _____

Notice Given By : _____

Repair Work Preformed By : _____

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Site Approval: S. Hunter

Head Office Approval: _____

Purchase Orders

From: Christine Hunter <hunterch4@outlook.com>
Sent: Sunday, December 17, 2023 2:53 PM
To: Purchase Orders
Cc: Andrea Pepler
Subject: Nov - Dec model home cleaning
Attachments: Revised - Dec model cleaning.pdf; Revised - November model cleaning.pdf

Hi,

Please note I just revised the amount on the attached PO request form with the correct amount.

Thanks
Christine

Revised



FIELD REQUEST FORM 2019

Work Order ☐ Check

Purchase Order: ☐ Check

Notice Of Back Charge: ☐ Check

Sub Trade: DEVON Plus COMPANY
 Lot / Unit: _____
 Project: MODEL HOME STITISBURIE
 Date: _____

Description of Work or Material Being Ordered :

Amount:

OFFICE CLEANING

DEC 1, DEC 8 + DEC 15TH @ 4/25
EXIT

375
500

Reason & Cause Due To for Work Being Done or Material Ordered :

*** Note: Reason & Cause information mandatory for Purchase Orders ***

Total Amount

375
500

Cost Responsibility:

Errors Internal :		Construction Damage :	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department :

Police Report :

Police Occurrence No. :

Back Charge To :

Notification Given To :

Date Notified Trade :

Notice Given By :

Repair Work Preformed By :

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Site Approval: S. Muller

Head Office Approval: _____

11.7.98

Purchase Orders

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Hi,

Please note I just revised the amount on the attached PO request form with the correct amount.

Thanks
Christine