



Valecraft

Homes (2019) Limited

Purchase Order

PO0002138

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

Vendor:

SCOTT BERWICK STAIRS INC.
1191 PILON ROAD
CLARENCE CREEK, ONTARIO K0A 1N0

Ship To:

Site: PLACE ST. THOMAS PHASE 6
Lot/Unit: LOT 6
Model: 826 REVERSED
Civic: 720 NAMUR STREET

tel: 6138353579
fax: (613) 835-3892
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Feb 22, 2023			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
066-006-666	CODE 666	DENTS IN STAIRS, CRACKED NEWEL POST, TOUCH UPS -	1.0000	155.000000	155.00


Authorized Signature

Subtotal	155.00
HST	20.15
Total Order Value	175.15

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Tracy Amelotte <tracy.scottberwickstairs@outlook.com>
Sent: Tuesday, February 21, 2023 11:39 AM
To: Purchase Orders
Cc: Kirk Richards; Justin Stoll
Subject: RE: Pst6 lot 6 touch ups and repairs

Hi Ariel;

The P.O amount is 155.00 + H.S.T

Thank you,

AS PER MANAGEMENT IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED



Tracy Amelotte | Scott Berwick Stairs Inc.
Phone: 613-488-2905
Fax : 613-488-2909

From: Purchase Orders <PO@valecraft.com>
Sent: February 21, 2023 9:31 AM
To: Tracy-bewrick <tracy.scottberwickstairs@outlook.com>
Cc: Kirk Richards <krichards@valecraft.com>; Justin Stoll <jstoll@valecraft.com>
Subject: RE: Pst6 lot 6 touch ups and repairs
Importance: High

Still am needing the cost for the work to be completed at Lot 6 in Place St. Thomas Phase 6.

Ariel Valdes
Purchasing Assistant



210-1455 Youville Drive
Orleans, Ont, K1C 6Z7
Tel: 613-837-1104 Ext. 220

Purchase Orders

From: Justin Stoll
Sent: Friday, February 17, 2023 3:14 PM
To: Tracy-bewrick
Cc: Purchase Orders; Kirk Richards
Subject: Pst6 lot 6 touch ups and repairs

Hi Tracy

Please see pics below. This unit closes Feb 28. Some is unknown site damage and some is missing stain/missing coves from install/filler needed.

Please let me know when this can be done.

Ariel- please issue a po for this once Tracy replies with the cost

List of po work

Dents in stairs as flagged
Cracked newel post needs filler and stain
Touch ups (wear and tear)

List of non po work

Missing cove under nosing top of stairs
Missing cove under first step. Was removed for newel post install and not put back
Touch ups where stain missing
Fill joints where newel posts meet stairs

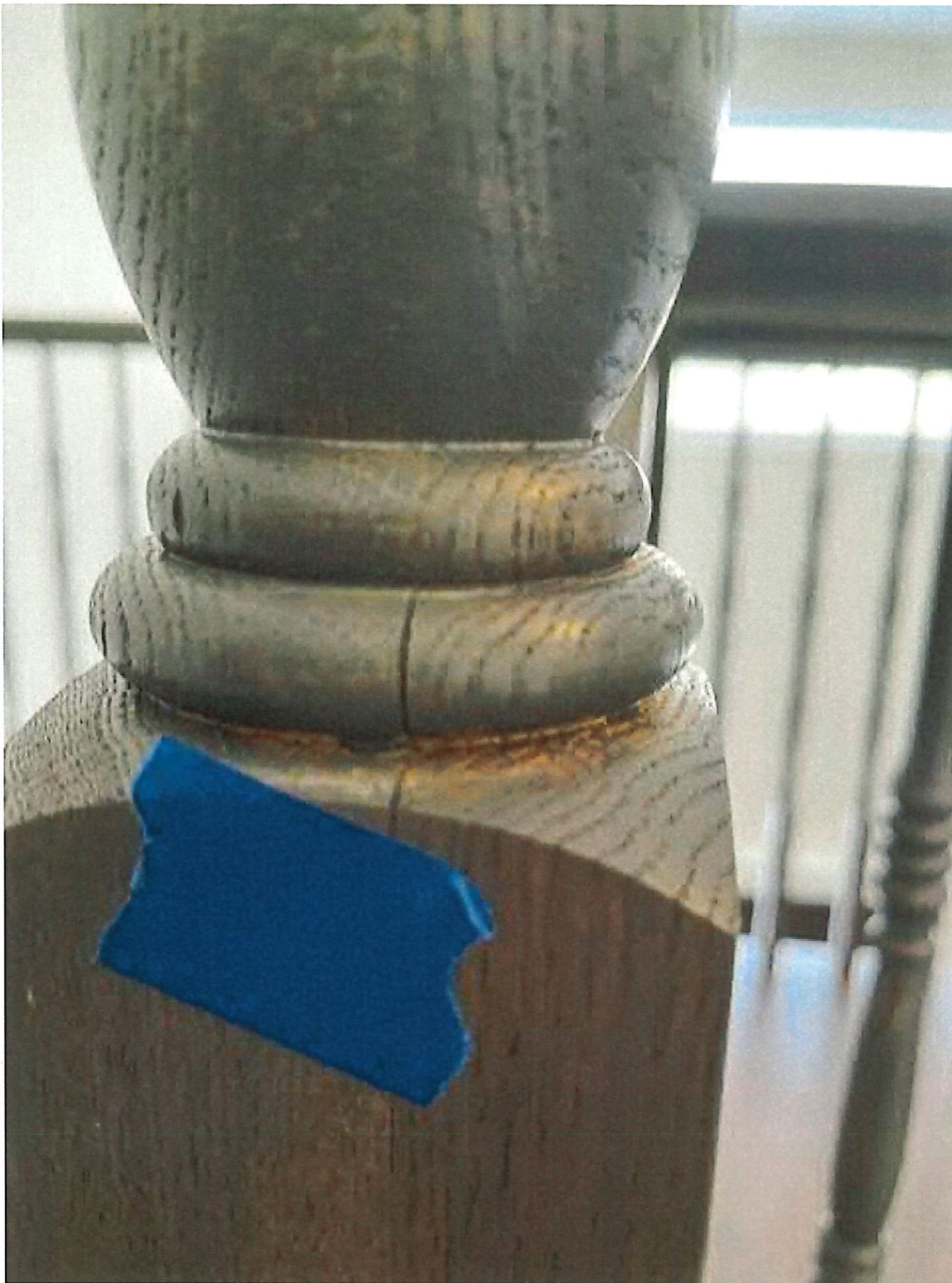






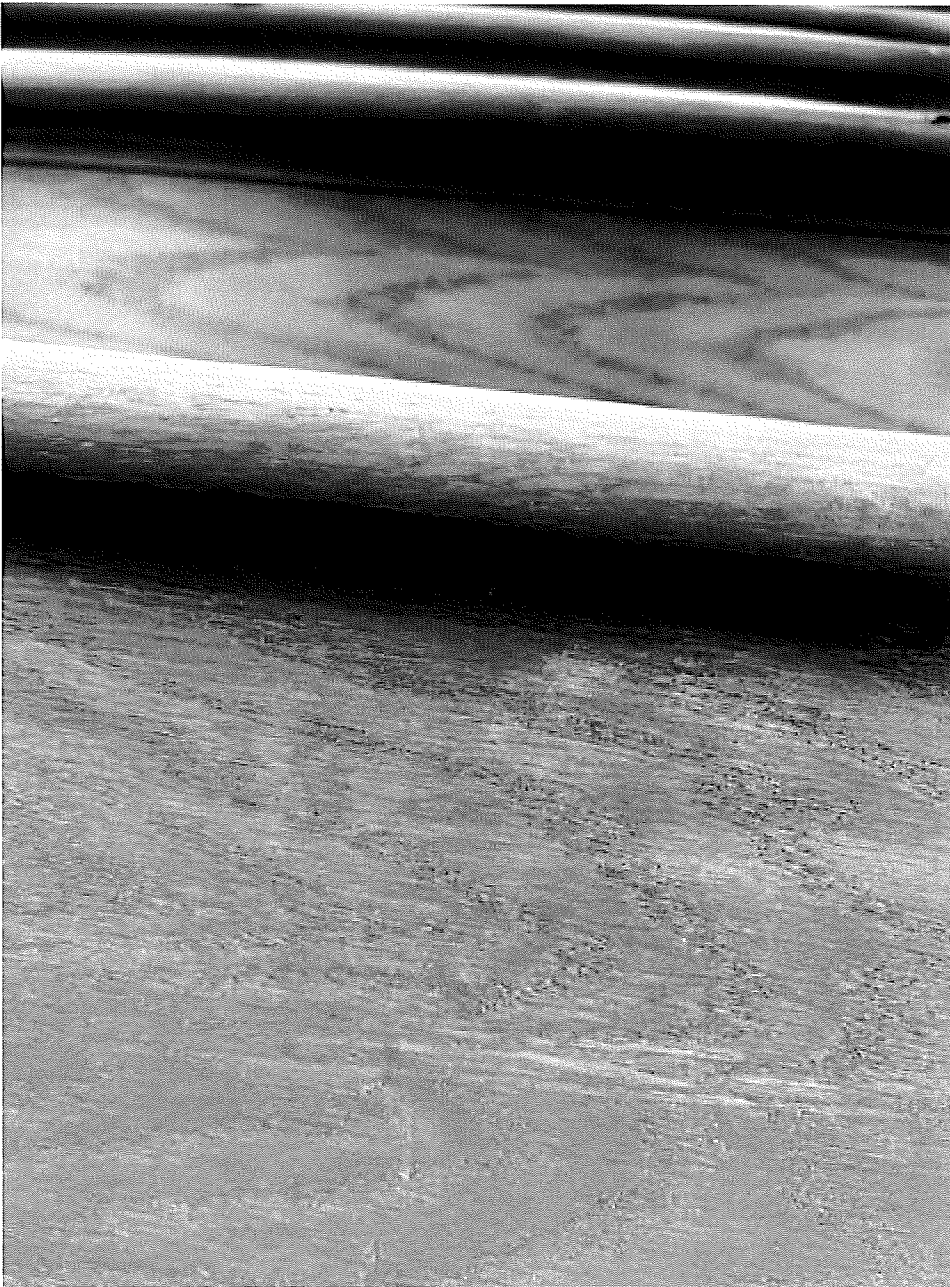












Justin Stoll
Finishing Foreman
Valecraft 2019
613-809-2654