



Valecraft

Homes (2019) Limited

Purchase Order

PO0001993

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

Vendor:

TRIM IT ALL INC.
1550 LIVERPOOL COURT, BAY 4
OTTAWA, ON K1B 4L2

Ship To:

Site: PLACE ST. THOMAS PHASE 6
Lot/Unit: LOT 25
Model: 1086 STANDARD
Civic: 796 NAMUR STREET

tel: 613-742-8888
fax:
contact: RYAN MARKUT RYAN@TRIMITALL.CA

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Nov 03, 2022			ARIEL	T55	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
066-025-650	CODE 650	S/I DOOR UNDERNEATH FINISHED BASEMENT STAIRCASE SITE ADDED DOOR NOT ON PLANS.	1.0000	250.000000	250.00

Subtotal	250.00
HST	32.50
Total Order Value	282.50

Authorized Signature

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Office Trim it all <office@trimitall.ca>
Sent: Tuesday, August 30, 2022 7:11 AM
To: Purchase Orders
Subject: Re: Request for P.O. Lot 25 PST PH6

Good morning!

Brian remembers it to be in the basement under the stairs.... *CODE 650*

On Mon, Aug 29, 2022 at 2:45 PM Office Trim it all <office@trimitall.ca> wrote:
Hi Ariel!

I just got your voicemail. I was working from home last week because I caught COVID...
I will have to pick our installer's brain to know where the extra door was installed.

Thanks

On Fri, Aug 19, 2022 at 10:27 AM Office Trim it all <office@trimitall.ca> wrote:
Oh... It was requested on site! Thanks Debbie!

Ariel,
Can you please provide us with a P.O. for this?

Thank you!

On Fri, Aug 19, 2022 at 10:25 AM Debbie Pickup <dpickup@valecraft.com> wrote:

Good morning,

Did site request this extra door?

I only generate PO's if its for Service, meaning the home is owner occupied and there will always be a Service Work Order generated and sent to you prior to the PO being requested/generated.

If it is during the Construction Stage, the PO request needs to be sent to po@valecraft.com

Let me know, thanks.

Debbie Pickup
Customer Service Manager



Valecraft
Homes Ltd.

1455 Youville Drive, Suite 210
Orleans, On K1C 6Z7
tel (613) 837-1104 x 207
fax (613) 837-5901 | emergencies (613) 223-7283
[email](#) | [website](#)



Confidentiality Note: This email may contain confidential and/or private information. If you received this email in error please delete and notify sender.

From: Office Trim it all <office@trimitall.ca>
Sent: August 19, 2022 10:23 AM
To: Debbie Pickup <dpickup@valecraft.com>
Subject: Request for P.O. Lot 25 PST PH6

Good morning Debbie!

May we please get a purchase order for the 1 EXTRA door that was installed at Lot 25 back in May? It was not on the plan that we were originally given...

It was a LH 28x80 on a 4-1/2 jamb

The cost would be \$265.00 plus HST.

Thank you!

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