



# Valecraft

Homes (2019) Limited

Purchase Order

PO0001562

210-1455 Youville Drive  
Ottawa, On K1C 6Z7  
Phone: 613-837-1104

Vendor:  
BYTOWN MASONRY  
104 RYLAND STREET  
NEPEAN, ONTARIO K2J 6R1

Ship To:  
Site: PLACE ST. THOMAS PHASE 6  
Lot/Unit: LOT 25  
Model: 1086 STANDARD  
Civic: 796 NAMUR STREET

tel: 6138438247  
fax: 613 843-8237  
contact: VINCE ARLOTTA varlotta@bytownmasonry.com

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Apr 06, 2022			ARIEL	B22	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
066-025-680	#13	ABOVE PORCH EXTRA STONE 120 SQ.FT.	120.0000	20.100000	2,412.00
066-025-680	#13	-			
066-025-680	#13	ABOVE PORCH EXTRA HEADER 6 PCS.	6.0000	45.500000	273.00
066-025-680	#13	-			
066-025-680	#13	ABOVE PORCH EXTRA SILLS 12 FEET	12.0000	16.500000	198.00
066-025-680	#13	-			

  
Authorized Signature

Subtotal	2,883.00
HST	374.79
Total Order Value	3,257.79

## ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



# FIELD REQUEST FORM 2021 - 2022

Work Order : ☐ Check

Purchase Order : ☒ Check

Notice Of Back Charge : ☐ Check

Trade : Bytown Masonry  
 Lot / Unit : Lot 25  
 Project Site : PST 6  
 Date Issued : March 31 / 22

Description of Work or Material Being Ordered :	Amount:
Extra Stone, headers, sills above porch.	
Stone - 120 SF @ 20.10 SF	2412.00
Headers - 6 pcs @ 45.50 ea	273.00
Sills - 12 LF @ 16.50 LF	198.00

Reason & Cause Due To for Work Being Done or Material Ordered :	

\*\*\* Note: Reason & Cause information Mandatory for Purchase Orders \*\*\*

Total Amount 2883.00

## Cost Responsibility:

Errors Internal :	<input type="checkbox"/> Check	Construction Damage	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department : \_\_\_\_\_  
 Police Report : \_\_\_\_\_  
 Police Occurrence No. : \_\_\_\_\_

Back Charge To : \_\_\_\_\_  
 Notification Given To : \_\_\_\_\_  
 Date Notified Trade : \_\_\_\_\_  
 Notice Given By : \_\_\_\_\_  
 Repair Work Performed By : \_\_\_\_\_

Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.

Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Foreman Approval: [Signature] April 5/22

Const. Manager Approval: [Signature]

## Purchase Orders

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**From:** Vince Arlotta <varlotta@bytownmasonry.com>  
**Sent:** Tuesday, April 5, 2022 4:29 PM  
**To:** Purchase Orders  
**Subject:** Field request form  
**Attachments:** Valecraft Lot 25 Embrun.pdf

Hi Ariel

He3re is the form already filled out and signed by Jeff. Can you get me a PO so I can Invoice it right away please.

***Vince Arlotta***  
***Bytown Masonry***  
***C: 613-227-3002***