



# Valecraft

Homes Ltd.

Purchase Order

PO0050887

210-1455 Youville Drive  
Orleans, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

4041127 CANADA INC.  
o/a CUT RITE CONSTRUCTION  
3019 CARP ROAD  
CARP, ON K0A 1L0


**Ship To:**

Site: RATHWELL LANDING PHASE 2  
Lot/Unit: LOT 302  
Model: 1046 STANDARD  
Civic: 149 HICKSTEAD WAY

tel:  
fax: (613)831-7601  
contact: CHERYL

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Oct 25, 2021			ARIEL	C08	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
056-302-650	CODE 650	MOVE STAIR OPENING	1.0000	294.000000	294.00

 Authorized Signature	Subtotal	294.00
	HST	38.22
	Total Order Value	332.22

**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



**Valecraft**  
Homes Ltd.

## FIELD REQUEST FORM 2021

Work Order : ☐ Check

Purchase Order : ☒ Check

Notice Of Back Charge : ☐ Check

Trade : Cut Rite Construction

Lot / Unit : 302

Project Site : #56

Date Issued : October 18/21

### Description of Work or Material Being Ordered :

### Amount:

Move stair opening as per Valecraft

294.00

### Reason & Cause Due To for Work Being Done or Material Ordered :

STAIR LOCATION ON PLAN AND GIVEN TO  
STAIR opening needs to be moved - CUT RITE WRONG.

\*\*\* Note: Reason & Cause information Mandatory for Purchase Orders\*\*\*

38.22

**Total Amount**

**\$332.22**

### Cost Responsibility:

Errors Internal :	<input type="checkbox"/> Check	Construction Damage	
(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage :	<input type="checkbox"/> Check
Theft :	<input type="checkbox"/> Check	Trade Related Damage :	<input type="checkbox"/> Check
Reported to Police Yes :	<input type="checkbox"/> Check		

Police Department :

Police Report :

Police Occurrence No. :

Back Charge To :

Notification Given To :

Date Notified Trade :

Notice Given By :

Repair Work Preformed By :

Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.

Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Foreman Approval:

*AK*

*IAN K.*

Const. Manager Approval:

## Purchase Orders

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**From:** Stacey Sample <stacey@cutriteconstruction.ca>  
**Sent:** Monday, October 18, 2021 12:44 PM  
**To:** Purchase Orders  
**Subject:** FW: Emailing: Valecraft lot 302.pdf  
**Attachments:** attachment 1.pdf; Valecraft lot 302.pdf

Hi Ariel,  
Please see Ian's signed PO to move the stair opening. Can you please process the PO for me?  
Thanks,  
Stacey

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**From:** Ian Kolesnik <ikolesnik@valecraft.com>  
**Sent:** October 18, 2021 12:42 PM  
**To:** Stacey Sample <stacey@cutriteconstruction.ca>  
**Subject:** Re: Emailing: Valecraft lot 302.pdf

Thanks,  
Ian

On Oct 18, 2021, at 11:29 AM, Stacey Sample <[Stacey@cutriteconstruction.ca](mailto:Stacey@cutriteconstruction.ca)> wrote:

Hi Ian,  
Attached is a PO request to move the stairs on lot 302 in Rathwell Landing.

Thank you,

Stacey Sample  
Cut Rite Construction  
Tel. 613 839-0808 EXT. 224  
Fax 613 839-5558  
email [Stacey@cutriteconstruction.ca](mailto:Stacey@cutriteconstruction.ca)  
information: [www.cutriteconstruction.ca](http://www.cutriteconstruction.ca)  
II Please consider the environment before printing this email