



# Valecraft

## Homes Ltd.

Purchase Order

PO0050643

210-1455 Youville Drive  
Orleans, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

A. POTVIN CONSTRUCTION LTD.  
8850 COUNTY RD 17, PO BOX 969  
ROCKLAND, ON K4K 1L6


**Ship To:**

Site: DEERFIELD VILLAGE PHASE 2  
Lot/Unit: BLOCK P89  
Model: 160 REVERSED  
Civic: 606 TRANQUIL STREAM PRIVATE

tel: 6134465181  
fax:  
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Sep 04, 2021			ARIEL	P05	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
042-P89-666	CODE 666	REPLACE DAMAGED ISLAND GABLE WITH PLUG FOR NEW ONE	1.0000	203.150000	203.15

 Authorized Signature	Subtotal	203.15
	HST	26.41
	Total Order Value	229.56

**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



Requisition # 1677

Sales Order # **SL1082320**

Production		Date:	16-08-21	From:	MARIO St Louis
Service	<input checked="" type="checkbox"/>	Attention to:	Lori-Ann Menssger	Requested by:	Justin Stoll Finishing Foreman
Cabinet	<input checked="" type="checkbox"/>	PO request	<input checked="" type="checkbox"/>	Builder/Customer	VALCRAFT
Trim		Contract		Project	Deerfield
Hardware		Missing		Phase	
Siding		Office Supply		Lot#	<b>BLK P-89</b>
Deck		Other		CE/CCN/PO#	

Description of work & Reason	Hourly work request :	
To replace damage Island gable with plug for a new one. Reason: Gable has several scuff marks that can't be waxed. And that occurred after install <sup>no</sup> inspection. <i>will be a service as the unit is closing very shortly</i>	NOTE: Potvin foreman to return this requisition to Potvin Head Office once work completed and signed	
	Number of Hours approved	A
	Number of workers	B
	Total Hours: A x B	1.5
Builder's signature		Date

### Supply and Install Quote request to head office:

NOTE: For supply and install request, Potvin foreman must send this requisition to: requisition@potvinconst.com. Then Potvin head office will prepare quote and send it to Builder for approval. Once Purchase Order received from builder, the work will be put in production and sent on site with a AX Packing slip to be signed and return to Head office. No signature will be required on this document for supply and install.

Material description	QTY	Unit	Office use	
			Price	Total
#37 IASTRA gable with plug, Dimension 18x883x864 color 'QUARTZ LAVA				
Sub-Total A				
Installation description				
To remove plug then remove existing gable (scuffed) then re install new one (gable) and re install plug. or have electrician to remove and re install the plug				
Sub-Total B				203.15
A + B				

White copy = Customer (If hourly work request) Yellow copy = Office Pink copy = Foreman

## Purchase Orders

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**From:** Lori-Ann Mensour <lamensour@potvinconst.com>  
**Sent:** Wednesday, August 18, 2021 12:09 PM  
**To:** Purchase Orders  
**Subject:** RUSH - PO request Deerfield blk P-89  
**Attachments:** Scan0001.pdf

Good morning,

Attached request to replace damaged island gable with plug for block P-89.

**Total with labour = \$203.15**

Please let me know if we are to proceed as I require a PO for processing. Material will only be sent to site after PO is issued.

Potvin Policy to provide a PO# is maximum of 8 days.

*Thank you.*

*Lori Ann Mensour  
Purchase Order Coordinator - Pricing*

A. Potvin Construction  
8850 County Rd #17  
Rockland, ON K4K 1L6  
Tel: 613-446-2203 ext. 300  
E-mail [requisition@potvinconst.com](mailto:requisition@potvinconst.com)  
Web [www.potvinconst.com](http://www.potvinconst.com)

