



# Valecraft

## COVID-19 Health Screening Protocol for Contractors

To all Valecraft Contractors,

For COVID-19 preventative measures we have updated our Health Screening protocol and tracking system to ensure a healthy and safe environment for all team members on site.

Effective immediately, please make sure that the following are enforced for everyone prior to entering any Valecraft Homes job site.

### Mandatory Daily Health Screening Questionnaire

- Everyone fills out an online health screening questionnaire prior to entering any Valecraft Homes job site.
- If a person goes to multiple job sites in one day, they must fill out the health screening questionnaire prior entering to **each job site**.
- If you are unable to access the online questionnaire, ask your Site Supervisor for a printed version.  
We have also included in this document the print version of the questionnaire, feel free to print copies.

**Health Screening Questionnaire:** [valecraft.com/trades](https://valecraft.com/trades)

We have posted signs with instructions on how to access the online health screening questionnaire. A copy of the instruction sign is included in this document. You may print copies and provide to your team. The completion and submission of this form are mandatory daily for attendance at our job sites.

**Please note: If any of the health questions were answered YES**, that person may **NOT** come on-site and must exit immediately, informing their Site Supervisor. They should complete the Ontario Public Health's Self-Assessment Questionnaire and follow the provincial direction.





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## TRADES Health Screening



### QUESTIONNAIRE TO BE COMPLETED BY EVERYONE UPON ENTERING A VALECRAFT SITE

**DATE:**

**COMMUNITY WORKING IN** (circle the answer):

Ottawa South - Deerfield Village / Embrun - Place St. Thomas / Stittsville - Rathwell Landing

**WHICH HOUSE/LOT# ARE YOU WORKING ON TODAY?:**

**YOUR FULL NAME:**

**YOUR EMPLOYER/COMPANY:**

**YOUR EMAIL:**

**YOUR PHONE NUMBER:**

## HEALTH QUESTIONNAIRE

**1) In the last 14 days, have you travelled outside of Canada?**

Yes / No

**2) Do you currently have any of the following symptoms:**

Yes / No

- fever (over 37.8° C) • cough or barking cough (croup) • shortness of breath • sore throat
- difficulty swallowing • runny or stuffy/congested nose • decrease or loss of taste or smell • pink eye
- digestive issues like (nausea/vomiting, diarrhea, stomach pain) • unusual muscle aches
- extreme tiredness • falling down often

**3) In the last 14 days, have you been identified as a "close contact"  
of someone who currently has COVID-19?**

Yes / No



**If you answered YES to questions 1, 2 or 3, please DO NOT come on site.**  
Please inform your Site Supervisor and complete the Ontario Public Health's  
Self Assessment Questionnaire ([covid-19.ontario.ca/self-assessment](https://covid-19.ontario.ca/self-assessment)) and  
follow their direction.



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**YOU MUST SIGN-IN  
EVERY DAY.**

**The Health Screening Questionnaire  
is to be filled out prior entering  
each Valecraft site, every day.**

**Scan the QR Code below or go to  
[valecraft.com/trades](http://valecraft.com/trades)**

**If you do not have access to the Internet ask your Site Supervisor for a printed copy.**

