



Valecraft

Homes (2019) Limited

Purchase Order

PO0000610

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

Vendor:
ORLEANS CARPET INC.
1449 YOUVILLE DRIVE
ORLEANS, ONTARIO K1C 4R1

Ship To:
Site: PLACE ST. THOMAS PHASE 3
Lot/Unit: LOT 20
Model: 825 REVERSED
Civic: 577 STRASBOURG STREET

tel: 6138379373
fax: 613-837-5155
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Dec 11, 2020			ARIEL	O01	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
064-020-650	CODE 650	REINSTALL 2 ROWS OF TILES AT REMOVED WALL IN ENSUITE SHOWER RETURN TRIPS TO SITE 3 TIMES	1.0000	500.000000	500.00

 Authorized Signature	Subtotal	500.00
	HST	65.00
	Total Order Value	565.00

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT



FIELD REQUEST FORM 2020 3/9/20

Work Order: ☐ Check

Purchase Order: ☒ Yes

Notice Of Back Charge: ☐ Check

Trade: Orkney carpet
Lot / Unit: 20
Project Site: Place St. Thomas III
Date issued: July 28, 2020

Description of Work	Amount:
re install 2 rows in ensuite wardrobe	500.00
needed to order extra tiles	
Had to go back on site 3 times	
a wall needed to be removed, glass enclosure installed	
CODE 653	HST 65.00
Total Amount	565.00

Cost Responsibility:

(Not being Back Charged)	<input type="checkbox"/> Check	Vandalism Damage:	<input type="checkbox"/> Check
Theft:	<input type="checkbox"/> Check	Trade Related Damage:	<input type="checkbox"/> Check
Reported to Police Yes:	<input type="checkbox"/> Check		
Police Department:			
Police Report:			
Police Occurrence No.:			

Back Charge To: _____
Notification Given To: _____
Date Notified Trade: _____
Notice Given By: _____
Repair Work Performed By: _____

Note (1): Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd. that he has received payment.
Note (2): Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Foreman Approval: [Signature] DEC 8/20
Const. Manager Approval: _____

[Signature]

Purchase Orders

From: Amanda Billard-Cabana <amanda@orleanscarpet.com>
Sent: Tuesday, December 8, 2020 1:27 PM
To: Purchase Orders
Cc: Alex Beckett; Ray Brazeau
Subject: Fw: PLACE ST-THOMAS LOT 20 REPAIRS
Attachments: image0.jpeg; image1.jpeg; PLACE ST-THOMAS LOT 20 REPAIRS.pdf

Importance: High

Hi Ariel,

Please see attached PO request (Already completed, I will bill for December)

Thank you
Amanda Cabana
Project Coordinator

Orléans Carpet and Eagleson Flooring
Serving you since 1987
Ottawa's only **Stainmaster Flooring Centres®**

P. 613-837-9373 ext.132
F. 613-837-5515
www.orleanscarpet.com

From: Kirk Richards <krichards@valecraft.com>
Sent: December 8, 2020 1:23 PM
To: Amanda Billard-Cabana <amanda@orleanscarpet.com>
Subject: Re: PLACE ST-THOMAS LOT 20 REPAIRS

Thank you,

Kirk Richards 613-868-3104
krichards@valecraft.com
Place St. Thomas(Embrun)
Valecraft Homes (2019)Limited

On Dec 8, 2020, at 12:15 PM, Amanda Billard-Cabana <amanda@orleanscarpet.com> wrote:

Hi Kirk,