



# Valecraft

## Homes (2019) Limited

Purchase Order

PO0000575

210-1455 Youville Drive  
Ottawa, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

A. POTVIN CONSTRUCTION LTD.  
8850 COUNTY RD 17, PO BOX 969  
ROCKLAND, ON K4K 1L6

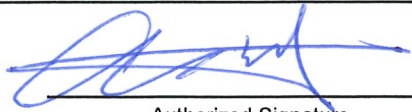
**Ship To:**

Site: PLACE ST. THOMAS PHASE 3  
Lot/Unit: LOT 21  
Model: 1015 STANDARD  
Civic: 581 STRASBOURG STREET

tel: 6134465181  
fax:  
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Nov 05, 2020			ARIEL	P05	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
064-021-680	#16	S/I 3 BIRCH JAMBS, 5 CASING, 5 BIRCH DOOR STOPS AT PANTRY IN KITCHEN  <i>QUOTE DID NOT ACCOUNT FOR THIS COST</i>	1.0000	1,953.240000	1,953.24

 Authorized Signature	Subtotal	1,953.24
	HST	253.92
	Total Order Value	2,207.16

**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

## Purchase Orders

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**From:** Lori-Ann Mensour <lamensour@potvinconst.com>  
**Sent:** Thursday, October 22, 2020 11:04 AM  
**To:** Purchase Orders  
**Cc:** Ann Blanchard  
**Subject:** PO# request Place St.Thomas lot 21  
**Attachments:** SKM\_454e20102211100.pdf

Good morning,

Attached request to supply 3 birch jambs, 5 casing, 5 birch door stops and closet organiser complete with 5 pull out shelves for lot 21. *2 3?* \*

*ON P.O. #0000392 ITEM #15*

**Total Supply Only = \$2,493.24**

Please let me know if we are to proceed as I require a PO for processing. Material will only be sent to site after PO is issued.

Potvin Policy to provide a PO# is maximum of 8 days.

*Thank you.*

*Lori Ann Mensour  
Purchase Order Coordinator - Pricing*

A. Potvin Construction  
8850 County Rd #17  
Rockland, ON K4K 1L6  
Tel: 613-446-2203 ext. 300  
E-mail [requisition@potvinconst.com](mailto:requisition@potvinconst.com)  
Web [www.potvinconst.com](http://www.potvinconst.com)



**From:** [info@potvinconstruct.com](mailto:info@potvinconstruct.com) [mailto:[info@potvinconstruct.com](mailto:info@potvinconstruct.com)]  
**Sent:** October-22-20 11:11 AM  
**To:** Lori-Ann Mensour  
**Subject:** Message from KM\_454e



Requisition #

4263

Sales Order # **SL1072277**

Production	<input checked="" type="checkbox"/>
Service	<input type="checkbox"/>

Date: **Oct 5/2020**

From:

**Marc Fillion**

Requested by:

**Kirk Richards**

Cabinet	<input type="checkbox"/>
Trim	<input checked="" type="checkbox"/>
Framing	<input type="checkbox"/>
Siding	<input type="checkbox"/>
Hardware	<input type="checkbox"/>

**Hourly work request :**

Number of Hours approved	A	<b>5</b>
Number of workers	B	<b>2</b>
Total Hours: A x B		<b>10</b>

Builder's signature

**680 -**

Builder/Customer	<b>Valecraft</b>
Project	<b>Place St-Thomas</b>
Phase	<b>3</b>
Lot#	<b>21</b>
CE/CCN/POH	

**Description of work & Reason**

To supply and install Birch jamb and casing to install 2 pantry doors 16" x 80" supplied by Valecraft. Supply & install organiser with pull out shelves for kitchen pantry

**Material description**

QTY

3 Birch jambs 5/8" x 4 9/16" x 82"  
5 Birch casings to match alexandria moulding #7705-9  
5 Birch door stops  
~~2 pas at hinges to match house~~

All trim and doors are to be stain colour match to Kitchen cabinets NUTMEG

1- Organiser w pull out shelves white B-10R  
width 33 Height 79 1/2" Depth 22  
total - 5 shelves going in a closet.

RECEIVED OCT 22 2020

White copy = Customer (if hourly work request) Yellow copy = Office Pink copy = Foreman

SUB TOTAL

**2,493.24**

**Supply and Install Quote request to head office:**

NOTE: For supply and install request, Potvin foreman must send this requisition to: requisition@potvinconst.com, quote and send it to Builder for approval. Once Purchase Order received from builder, the work will be put in production to be signed and return to Head office. No signature will be required on this document for supply and install.