



# Valecraft

## Homes (2019) Limited

Purchase Order

PO0000578

210-1455 Youville Drive  
Ottawa, On K1C 6Z7  
Phone: 613-837-1104

**Vendor:**

SCOTT BERWICK STAIRS INC.  
1191 PILON ROAD  
CLARENCE CREEK, ON K0A 1N0

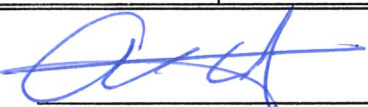
**Ship To:**

Site: PLACE ST. THOMAS PHASE 3  
Lot/Unit: LOT 18  
Model: 815 STANDARD  
Civic: 569 STRASBOURG STREET

tel: 6138353579  
fax: (613) 835-3892  
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Nov 06, 2020			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
064-018-680	#32	S/I CUSTOM STAIN SB #102 AT MAPLE MANTLE AT FIREPLACE	1.0000	126.000000	126.00

 Authorized Signature	Subtotal	126.00
	HST	16.38
	Total Order Value	142.38

### ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

## Purchase Orders

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**From:** Tracy Amelotte <tracy.scottberwickstairs@outlook.com>  
**Sent:** Wednesday, October 7, 2020 8:17 AM  
**To:** Purchase Orders  
**Cc:** Kirk Richards; 'lberwick.scottberwickstairs@outlook.com'  
**Subject:** RE: Mantle staining

Hi Ariel,

We also need the P.O for the stain of the mantle at St.Thomas Lot 18 Ph 3. The P.O amount is \$126.00 + H.S.T. This is for the original staining of the mantle we were never given the P.O for that.

**\*\*PLEASE NOTE\*\*** AS PER MANAGEMENT, IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED.

Thank you,

Tracy Amelotte.



Scott Berwick Stairs Inc.  
Phone: 613-488-2905  
Fax : 613-488-2909  
Email: [tracy.scottberwickstairs.@outlook.com](mailto:tracy.scottberwickstairs.@outlook.com)

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**From:** Tracy Amelotte  
**Sent:** October 6, 2020 2:10 PM  
**To:** Kirk Richards <krichards@valecraft.com>  
**Cc:** Purchase Orders <PO@valecraft.com>  
**Subject:** RE: Mantle staining

Hey Kirk,

P.O have not been issued.

**\*\*PLEASE NOTE\*\*** AS PER MANAGEMENT, IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED.

Thank you,