



Valecraft

Homes (2019) Limited

Purchase Order

PO0000481

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

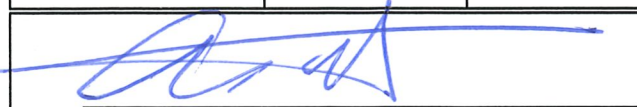
Vendor:
SCOTT BERWICK STAIRS INC.
1191 PILON ROAD
CLARENCE CREEK, ON K0A 1N0

Ship To:
Site: PLACE ST. THOMAS PHASE 3
Lot/Unit: LOT 13 & LOT 19
Model:
Civic: STRASBOURG STREET

tel: 6138353579
fax: (613) 835-3892
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Aug 28, 2020			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
064-013-666	CODE 666	TOUCH UPS ON RAILNG SYSTEM DAMAGED BY OTHERS LOT 13	1.0000	100.000000	100.00
064-019-666	CODE 666	STAIN MISSING ON RAILING DAMAGED BY OTHERS LOT 19	1.0000	100.000000	100.00

 Authorized Signature	Subtotal	200.00
	HST	26.00
	Total Order Value	226.00

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

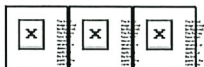
CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Kirk Richards
Sent: Friday, August 21, 2020 1:12 PM
To: Tracy Amelotte
Cc: Purchase Orders; Linda Berwick
Subject: Re: P.O REQUEST FOR ST.THOMAS LOT 13 PH 3 - TRADE DAMAGE TOUCH UPS:
Attachments: image0.jpeg; image1.jpeg; image2.jpeg; image001.png

Still needs more work



Thank you,

Kirk Richards 613-868-3104
krichards@valecraft.com
Place St. Thomas(Embrun)
Valecraft Homes (2019)Limited

On Aug 21, 2020, at 12:02 PM, Tracy Amelotte <tracy.scottberwickstairs@outlook.com> wrote:

Hi Ariel,

Please approve a P.O for the touch ups we completed on the railing system at Lot 13 St. Thomas yesterday due to trade damage.

P.O amount is \$100.00 + H.S.T

****PLEASE NOTE**** AS PER MANAGEMENT, IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED.

Thank you,

Tracy Amelotte.



Scott Berwick Stairs Inc.
Phone: 613-488-2905
Fax : 613-488-2909

Purchase Orders

From: Kirk Richards
Sent: Friday, August 21, 2020 2:49 PM
To: Purchase Orders
Cc: Scotty Office
Subject: Fwd: Lot 19 pst3
Attachments: image001.png; image002.jpg; image003.jpg; image004.jpg; image005.jpg; image006.jpg

Ariel, please issue Po first thing Monday morning when you come in.

Thank you,

Kirk Richards 613-868-3104
krichards@valecraft.com
Place St. Thomas(Embrun)
Valecraft Homes (2019)Limited

Begin forwarded message:

From: Tracy Amelotte <tracy.scottberwickstairs@outlook.com>
Date: August 21, 2020 at 2:35:49 PM EDT
To: Kirk Richards <krichards@valecraft.com>
Cc: "lberwick.scottberwickstairs@outlook.com" <lberwick.scottberwickstairs@outlook.com>
Subject: RE: Lot 19 pst3

The first picture is only one that I Cn see is stain missing on the railing.

Dan will be in the are in an hour or so. He will go by but if you want to trade
damage fixed it will be \$100.00 P.O

****PLEASE NOTE**** AS PER MANAGEMENT, IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER
YOUR EMAIL NOT RECEIVED.

Thank you,

Tracy Amelotte.



Scott Berwick Stairs Inc.
Phone: 613-488-2905
Fax : 613-488-2909
Email: tracy.scottberwickstairs.@outlook.com