

Valecraft Homes (2019) Limited

Purchase Order

PO0000468

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104

Vendor:
SCOTT BERWICK STAIRS INC.
1191 PILON ROAD
CLARENCE CREEK, ON K0A 1N0

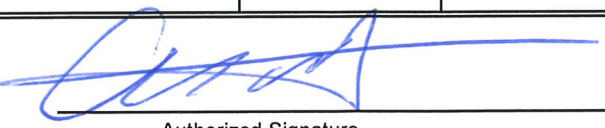
Ship To:
Site: PLACE ST. THOMAS PHASE 3
Lot/Unit: LOT 9
Model: 1035 REVERSED
Civic: 533 STASBOURG STREET

tel: 6138353579
fax: (613) 835-3892
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Aug 26, 2020			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
064-009-650	CODE 650	RETURN TRIP TO STAIN FIREPLACE MANTLE	1.0000	85.000000	85.00

Subtotal	85.00
HST	11.05
Total Order Value	96.05


Authorized Signature**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Tracy Amelotte <tracy.scottberwickstairs@outlook.com>
Sent: Monday, August 24, 2020 2:52 PM
To: Purchase Orders
Cc: Kirk Richards; 'lberwick.scottberwickstairs@outlook.com'; Jeff Jasmann; Alex Beckett
Subject: RE: Lot 9 pst3 mantle - RETURN TRIP TO SITE TO STAIN THE MANTLE:

Hi Ariel,

Yes that is for the original P.O to stain the mantle but now we need another P.O issued because we have to return to site after we have already stained the railing system in early July and now we have to return again to stain the mantle almost 2 months later.

Let me know if you need any further information. This request is time sensitive as Kirk wanted it done by Wednesday. I cannot book for the work to be completed before I have received the P.O

****PLEASE NOTE**** AS PER MANAGEMENT, IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED.

Thank you,

Tracy Amelotte.



Scott Berwick Stairs Inc.
Phone: 613-488-2905
Fax : 613-488-2909
Email: tracy.scottberwickstairs@outlook.com

From: Purchase Orders <PO@valecraft.com>
Sent: August 24, 2020 2:48 PM
To: Tracy Amelotte <tracy.scottberwickstairs@outlook.com>
Cc: Kirk Richards <krichards@valecraft.com>; 'lberwick.scottberwickstairs@outlook.com' <lberwick.scottberwickstairs@outlook.com>; Jeff Jasmann <jjasmann@valecraft.com>; Alex Beckett <abeckett@valecraft.com>
Subject: RE: Lot 9 pst3 mantle - RETURN TRIP TO SITE TO STAIN THE MANTLE:
Importance: High

Purchase Order #0000322 was written up for Oak Mantle to be stained at the Great Room. Will confirm with Jeff on this asap.

Ariel Valdes
Purchasing Assistant



210-1455 Youville Drive
Orleans, Ont, K1C 6Z7
Tel: 613-837-1104 Ext. 220
Fax: 613-837-5901

From: Tracy Amelotte <tracy.scottberwickstairs@outlook.com>
Sent: Monday, August 24, 2020 2:39 PM
To: Purchase Orders <PO@valecraft.com>
Cc: Kirk Richards <krichards@valecraft.com>; 'lberwick.scottberwickstairs@outlook.com' <lberwick.scottberwickstairs@outlook.com>
Subject: RE: Lot 9 pst3 mantle - RETURN TRIP TO SITE TO STAIN THE MANTLE:

Hi Ariel,

Kirk has asked that we return to site to stain the mantle in Lot 9 Ph 3 as it was installed after the finish was completed in the house back in early July this year.

P.O amount is \$85.00 + H.S.T

Kirk the best I can do is have Dan stain the mantle on Wednesday. I know you wanted it done by tomorrow but it is not possible for us to make it before Wednesday. Let me know if you can make it work or not please. I don't want to send a finisher out if he cannot complete the job. At worst maybe he can stain the mantle in one of your other Lots and you can install it once its dry.

****PLEASE NOTE**** AS PER MANAGEMENT, IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED.

Thank you,

Tracy Amelotte.



Scott Berwick Stairs Inc.
Phone: 613-488-2905