



Valecraft

Homes Ltd.

Purchase Order

PO0049018

210-1455 Youville Drive
Orleans, On K1C 6Z7
Phone: 613-837-1104

Vendor:
SCOTT BERWICK STAIRS INC.
1191 PILON ROAD
CLARENCE CREEK, ON K0A 1N0

Ship To:
Site: DEERFIELD VILLAGE PHASE 2
Lot/Unit: BLOCK H-42
Model: 120 REVERSED
Civic: 736 DEARBORN PRIVATE

tel: 6138353579
fax: (613) 835-3892
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Aug 25, 2020			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
042-H42-666	CODE 666	REFINISH NOSING AT FRONT ENTRANCE FOYER DAMGED BY OTHERS	1.0000	65.000000	65.00

Authorized Signature

Subtotal	65.00
HST	8.45
Total Order Value	73.45

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Justin Stoll
Sent: Tuesday, August 25, 2020 1:18 PM
To: Purchase Orders
Subject: Fwd: Deerfield
Attachments: image001.png

Thanks
Justin Stoll
Valecraft Homes
613-809-2654

Begin forwarded message:

From: Tracy Amelotte <tracy.scottberwickstairs@outlook.com>
Date: August 25, 2020 at 1:07:30 PM EDT
To: Justin Stoll <jstoll@valecraft.com>, Purchase Orders <PO@valecraft.com>
Subject: RE: Deerfield

Hey Justin,

I just spoke to Brendan and he said tomorrow he will stain the raw material at H-43. He will re-due the nosing at H-42 as well I just need the P.O before I can schedule the repair to be done.

P.O amount to re-due the nosing as someone walked on it when it was freshly stained. P.O amount is \$65.00 + H.S.T

If we can get the P.O as soon as possible I will send the paper work to Brendan and he can fix it tomorrow when on site.

****PLEASE NOTE**** AS PER MANAGEMENT, IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL CONSIDER YOUR EMAIL NOT RECEIVED.

Thank you,

Tracy Amelotte.



Scott Berwick Stairs Inc.
Phone: 613-488-2905
Fax : 613-488-2909
Email: tracy.scottberwickstairs.@outlook.com

From: Justin Stoll <jstoll@valecraft.com>
Sent: August 25, 2020 11:52 AM
To: Tracy-bewrick <tracy.scottberwickstairs@outlook.com>
Subject: Deerfield

Hi Tracy

I got your email about Gerd coming on Friday. I'm just wondering if he is finishing the PO work in H43 or Brandon? Also in H42 there is the nosing in the foyer that needs to be refinished. That's the one that was sprayed a day late and someone stepped on it. H42 pdis on sept 1st so I'm hoping Gerd can fix that on Friday when he's here for E29. Let me know.

Thanks
Justin Stoll
Valecraft Homes
613-809-2654

From: Justin Stoll
Sent: Tuesday, August 25, 2020 1:17 PM
To: Purchase Orders
Subject: Deerfield H42

FIELD REQUEST FORM 2020

Valecraft
INCORPORATED

Work Order : ✓
Purchase Order : DOW
Notice Of Back Charge : BONE

Trade : REDWICK STAIRS
Lot / Unit : H 43
Project Site : DEERLEED
Date Issued : AUG 25/20

Description of Work or Material Being Ordered : RE FINISH ROISING IN FOYER Amount:

Reason & Cause Due To for Work Being Done on Material Ordered:
SOMEONE STEPPED ON FRESH FINISH

*** Note: Reason & Cause Information Mandatory for Purchase Orders ***

Total Amount

Cost Responsibility:

Error Internal:	<input type="checkbox"/> Once	Construction Damage	
(Not being Back Charged)	<input type="checkbox"/> Once	Vandalism Damage :	<input type="checkbox"/> Once
Theft :	<input type="checkbox"/> Once	Trade Related Damage :	<input type="checkbox"/> Once
Reported to Police Yes :	<input type="checkbox"/> Once		

Police Department :

Police Report :

Police Occurrence No. :

Back Charge To :

Notification Given To :

Date Notified Trade :

Notice Given By :

Repair Work Performed By :

Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment.

Note (2) : Contractor acknowledges that unless contested, the aforementioned amount's back charged will be deducted off your next cheque.

Site Foreman Approval: [Signature]

Const. Manager Approval: _____

Thanks
Justin Stoll
Valecraft Homes
613-809-2654