



Valecraft

Homes Ltd.

Purchase Order

PO0048216

210-1455 Youville Drive
Orleans, On K1C 6Z7
Phone: 613-837-1104


Vendor:
SCOTT BERWICK STAIRS INC.
1191 PILON ROAD
CLARENCE CREEK, ON K0A 1N0

Ship To:
Site: DEERFIELD VILLAGE PHASE 2
Lot/Unit: BLOCK F-35 & I-48
Model:
Civic: DEARBORN PRIVATE

tel: 6138353579
fax: (613) 835-3892
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Mar 17, 2020			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
042-F35-202	CODE 202	UPGRADE TO OAK UPPER REAR BASEMENT RISERS	2.0000	147.000000	294.00
042-I48-202	CODE 202	UPGRADE TO OAK UPPER REAR BASEMENT RISERS COST FOR CHANGE TO MAPLE ON P.O. #0046894	2.0000	147.000000	294.00


Authorized Signature

Subtotal	588.00
HST	76.44
Total Order Value	664.44

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Roger Brunet
Sent: March-17-20 8:19 AM
To: Purchase Orders
Cc: Diane Brunet; lberwick.scottberwickstairs@outlook.com
Subject: FW: Meeting: Scott/Roger/Tricia RE: Deerfield F-35 and I-48

Good morning Ariel ,

I reviewed the 2 units in Deerfield with Diane and they are approved for payment , please send Linda the required PO's as per cost below

Regards ,

Roger Brunet
Consultant



1455 Youville Drive, Suite 210
Orleans, On K1C 6Z7
Tel: 613-837-1104 Ext. 206
Mobile: 613-229-4583
www.valecraft.com

From: Linda Berwick <lberwick.scottberwickstairs@outlook.com>
Sent: Friday, March 13, 2020 5:29 PM
To: Roger Brunet <rbrunet@valecraft.com>
Cc: Tricia Oliver <toliver@valecraft.com>
Subject: Meeting: Scott/Roger/Tricia RE: Deerfield F-35 and I-48

Good afternoon Roger,

As per your meeting with Scott, Model 105 has (1) carpet grade upper and lower basement stair included in the contract. For all models with a rear door entrance, the upper portion has always been included in the basement carpet grade stair package since 2015.

At the meeting, Scott had the marketing plan, the portal plan and the plan that we had priced originally the model 105, where the 2 riser upper basement stair is not shown as an oak stair.

At Deerfield F-35 and I-48, both have an upper basement 2 risers stair upgraded to hardwood which require a purchase order.

We are requesting a purchase order for the following:

Deerfield F-35: the upper bsmt 2 risers is upgraded from carpet grade as per contract to oak: \$294.00

Deerfield I-48: the upper bsmt 2 risers is upgraded from carpet grade as per contract to maple: \$330.00

Going forward, the 2020 contract will include all upper bsmt of 2 risers at rear entrance to be standard oak.

In the meantime, we will complete the extras as discussed between you, Tricia and Scott.

Thank you for your time,

Linda

Linda Berwick, B.Comm



Tel: 613 488-2905
Fax: 613 488 2909
www.scottberwickstairs.com

From: Roger Brunet <rbrunet@valecraft.com>
Sent: March 12, 2020 1:12 PM
To: lberwick.scottberwickstairs@outlook.com
Cc: Tricia Oliver <toliver@valecraft.com>
Subject: FW: Deerfield I48 - PO Request

Good afternoon Linda ,

We met with Scott earlier today and discussed the 2 PO issues regarding Deerfield (block F-35) and (block I – 38) .
Could you please sum up exactly what the issue is so I can discuss this with management ?
Please advise

Regards ,

Roger Brunet
Consultant



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From: Alex Beckett <abeckett@valecraft.com>
Sent: Thursday, March 12, 2020 12:59 PM
To: Roger Brunet <rbrunet@valecraft.com>
Subject: FW: Deerfield I48 - PO Request

From: Linda Berwick [mailto:lberwick.scottberwickstairs@outlook.com]
Sent: Monday, February 10, 2020 8:24 AM
To: Alex Beckett <abeckett@valecraft.com>
Subject: RE: Deerfield I48 - PO Request

Good morning Alex,
Correct, they always have been part of the basement stair as a 15 risers stairs.

Thanks, Linda

From: Alex Beckett <abeckett@valecraft.com>
Sent: February 10, 2020 8:04 AM
To: Linda Berwick <lberwick.scottberwickstairs@outlook.com>
Subject: RE: Deerfield I48 - PO Request

Hi Linda, just an update – I'll be bringing this issue to the table tomorrow morning in our manager's meeting but from what I see these steps have been part of the contract since we did the first block in Trailwest in 2015.

I'll get back to you tomorrow.

-Alex

From: Linda Berwick [mailto:lberwick.scottberwickstairs@outlook.com]
Sent: Thursday, February 06, 2020 12:06 PM
To: Alex Beckett <abeckett@valecraft.com>
Subject: Deerfield I48 - PO Request

Hi Alex,

As per telephone conversation with Scott this morning, I thought it would give you a visual idea of what we are talking about by sending you the stair template.

The stair contract for model 105, has (1) 15 riser carpet grade stair with winder only, see attachment.

At Deerfield I48, they upgraded 2 risers from the bsmt stair to maple. Therefore I requested a purchase order for this upgrade: \$330.00.

I hope this can help.
Thank you,

Linda Berwick, B.Comm

