

Valecraft Homes (2019) Limited

**Purchase Order**

PO0000218

210-1455 Youville Drive  
Ottawa, On K1C 6Z7  
Phone: 613-837-1104


**Vendor:**  
SUPREME PAINTING  
1068 GUERTIN AVENUE  
OTTAWA, ON. K1H 8B4

**Ship To:**  
Site: PLACE ST. THOMAS PHASE 2  
Lot/Unit: LOT 24  
Model: 825 REVERSED  
Civic: 853 COLOGNE STREET

tel:  
fax:  
contact:

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Mar 05, 2020			ARIEL	S07	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
063-024-650	CODE 650	PAINTING OF WALL & TRIM AT BASEMENT LANDING 2 WALL BEDROOM, 1 WALL AT MECHANICAL ROOM	1.0000	425.000000	425.00

  
Authorized Signature

Subtotal	425.00
HST	55.25
Total Order Value	480.25

**ORDER TERMS AND CONDITIONS**

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.


WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

## Purchase Orders

**From:** Kirk Richards  
**Sent:** February-20-20 3:08 PM  
**To:** Purchase Orders  
**Cc:** Frank Paint  
**Subject:** Request for Po

FIELD REQUEST FORM 2020																	
<div>  <b>Valecraft</b>  <small>HOMES LTD.</small> </div>																	
<div> <div>Work Order : <input type="checkbox"/></div> <div>Purchase Order : <input type="checkbox"/></div> <div>Notice Of Back Charge : <input type="checkbox"/></div> </div>																	
<div> <div>Trade : <u>SUPREME PAINTING</u></div> <div>Lot / Unit : <u>24</u></div> <div>Project Site : <u>63</u></div> <div>Date Issued : <u>FEB 20/20</u></div> </div>																	
Description of Work or Material Being Ordered :	Amount:																
<u>PAINTING OF WALL + TRIM AT BASEMENT</u>																	
<u>INCLUDE 2 YARD IN STAIRWELL + 1 IN HALL</u>																	
<u>REPAIR (MATERIAL)</u>																	
Reason & Cause Due To For Work Being Done or Material Ordered :																	
<u>RENOVATION B2</u>																	
<u>THE PAINT SKETCHES</u>																	
<div> <div>*** Note: Reason &amp; Cause Information Mandatory for Purchase Orders ***</div> <div>Total Amount <u>\$425.00</u></div> </div>																	
<div> <div>Cost Responsibility:</div> <table border="1"> <tr> <td>Errors Internal</td> <td><input type="checkbox"/></td> <td>Corrosion Damage</td> <td><input type="checkbox"/></td> </tr> <tr> <td>(Not being Back Charged)</td> <td><input type="checkbox"/></td> <td>Vandalism Damage</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Theft</td> <td><input type="checkbox"/></td> <td>Trade Related Damage</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Reported to Police Yes</td> <td><input type="checkbox"/></td> <td></td> <td></td> </tr> </table> </div>		Errors Internal	<input type="checkbox"/>	Corrosion Damage	<input type="checkbox"/>	(Not being Back Charged)	<input type="checkbox"/>	Vandalism Damage	<input type="checkbox"/>	Theft	<input type="checkbox"/>	Trade Related Damage	<input type="checkbox"/>	Reported to Police Yes	<input type="checkbox"/>		
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<div> <div>Police Department :</div> <div>Police Report :</div> <div>Police Occurrence No. :</div> </div>																	
<div> <div>Back Charge To :</div> <div>Notification Given To :</div> <div>Date Notified Trade :</div> <div>Notice Given By :</div> <div>Repair Work Performed By :</div> </div>																	
<div> <div>Note (1) : Should you wish to deal directly with the repair contractor, he must issue written confirmation to Valecraft Homes Ltd that he has received Payment</div> <div>Note (2) : Contractor acknowledges that unless contacted, the aforementioned amount's back charged will be deducted off your next cheque.</div> </div>																	
<div> <div>Site Foreman Approval: <u>[Signature]</u> <u>FEB 20/20</u></div> <div>Const. Manager Approval:</div> </div>																	

Thank you,

Kirk Richards 613-868-3104  
[krichards@valecraft.com](mailto:krichards@valecraft.com)  
 Place St. Thomas(Embrun)  
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