

Valecraft Homes (2019) Limited

Purchase Order

PO0000161

210-1455 Youville Drive
Ottawa, On K1C 6Z7
Phone: 613-837-1104


Vendor:
SCOTT BERWICK STAIRS INC.
1191 PILON ROAD
CLARENCE CREEK, ON K0A 1N0

Ship To:
Site: PLACE ST. THOMAS PHASE 2
Lot/Unit: LOT 24
Model: 825 REVERSED
Civic: 853 COLOGNE STREET

tel: 6138353579
fax: (613) 835-3892
contact: SCOTT

ORDER DATE	CHG. ORDER DT.	CANCEL DATE	RESPONSIBILITY	VENDOR #	TERMS
Jan 28, 2020			ARIEL	S18	NET 30 DAYS
Comments/Special Instructions:					REFERENCE

JOB/LOT/COST	REFERENCE	Description	QTY ORDERED	UNIT PRICE	EXTENSION
063-024-650	CODE 650	S// OPEN STRINGER TO BASEMENT STAIRS INCLUDES OAK RAILING & OAK NOSING AT OPEN STAIRCASE TO BASEMENT <i>SALES</i>	1.0000	665.000000	665.00

 Authorized Signature	Subtotal	665.00
	HST	86.45
	Total Order Value	751.45

ORDER TERMS AND CONDITIONS

1. INVOICES must bear exact same prices and terms or authorization for changes must be received from our company in writing prior to shipping.
2. The right is reserved to cancel all or part of this order if not delivered within the time specified.
3. Packing slips must accompany all shipments.
4. In the event of interruption of our business in whole or in part by reason of fire, flood, windstorm, earthquake, war, strike, embargo, acts of God, governmental action, or any causes beyond our control, we shall have the option of cancelling undelivered orders in whole or in part.
5. Acceptance of this purchase order, or shipment of it will constitute an agreement to all of its specifications as to terms, delivery and prices.
6. No deliveries accepted after 4:00 pm or on weekends.

WHITE - ORIGINAL

CANARY - ACCOUNTS PAYABLE

PINK - DEPARTMENT

Purchase Orders

From: Alex Beckett
Sent: January-28-20 12:52 PM
To: Purchase Orders
Subject: FW: ST Thomas II lot 24 - Changes due to sales office

Ariel please write PO for extra as per below.

-Alex

From: Linda Berwick [<mailto:lberwick.scottberwickstairs@outlook.com>]
Sent: Tuesday, January 28, 2020 9:10 AM
To: Alex Beckett <abeckett@valecraft.com>
Subject: ST Thomas II lot 24 - Changes due to sales office *CODE 650*

Hi Alex,

I am not sure if you are aware but the sales office sold an option that is not available for this lot. Therefore, we had to modify the staircase and railing. Jeff is aware.

Here is a purchase order request for adding open stringer to bsmt stair already installed and for the extra standard oak railing with posts/spindles and finish: \$665.00

Thank you,

Linda Berwick, B.Comm



Tel: 613 488-2905
Fax: 613 488 2909
www.scottberwickstairs.com