
FAX TRANSMISSION

To: Pratt Homes

From: Pratt Homes

Subject: Work order Re: Maple Walk By the Brook - MWI - 112 - Pollard Windows Inc.

Message: Hi Judy,
Could you please give me an update on the following? Owners is calling
service to know when she will get the replacement window.
Thanks,
Teresa



Customer Service
Phone: (705) 721-9912
Fax: (705) 735-6991

Work Order

Address: 2202 Nevils St - Innisfil
Location: Maple Walk By the Brook - Phase: MWI - Lot: 112
Today's Date: 05Apr10
Contact Name(s): Mohammad Obesh
Contact Phone No.: Res: (705) 431-9855 Bus: (467) 271-0810 Bus2: (416) 826-4093 Cell:
Company: Pollard Windows Inc.
Attention:
Telephone: 800263661
Fax: (905) 333-3521

Please Complete the following items:

Deficiency Number	Issue		Appt. Date/Time	Notes
1169	Living Room- window glass has cracked-operating. PO#36407 faxed.			

Date Completed: _____ Homeowner Signature: _____

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.