



**Pratt Hansen Group**  
**Customer Service**  
**Phone: (705) 792-3883**  
**Fax: (705) 792-3893**

## Work Order

**Address:** 141-4 Sydenham Wells - Apt: 367 Barrie Rd -  
**Location:** East Side Village - Phase: ESV - Lot: 5004  
**Today's Date:** 06May11  
**Contact Name(s):** Mark Chruszcz  
**Contact Phone No.:** Res: (705) 330-5184 Bus: (705) 726-2260 Bus2: Cell: (705) 330-5184  
**Company:** Decora Window and Door Systems  
**Attention:** Diana  
**Telephone:** (905) 660-9212  
**Fax:** (905) 660-9788

**Please Complete the following items:**

Deficiency Number	Issue		Appt. Date/Time	Notes
5606	BEDROOM #2- WINDOWS-SCREEN NOT INSTALLED, CRACKED WINDOW LEFT STATIONARY PANEL			
5607	MASTER BEDROOM- WINDOWS-SCREEN MISSING			
5611	Dining Room- Patio door needs lock to be fixed			

Date Completed: \_\_\_\_\_

Homeowner Signature: \_\_\_\_\_

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.

