



Work Order

Customer Service
Phone: (705) 721-9912
Fax: (705) 735-6991

Address: 34 Shalom Way - Barrie
Location: Country Club Estates South - Phase: CCS - Lot: 222
Today's Date: 18Mar10
Contact Name(s): Raymond Hawkins and Marie Hawkins
Contact Phone No.: Res: (705) 431-7334 Bus: Bus2: Cell:
Company: JP Decorating
Attention:
Telephone: (705) 623-0173
Fax: (705) 739-4086

Please Complete the following items:

Deficiency Number	Issue		Appt. Date/Time	Notes
994	Stairs- Stain & varnish the 1/4 round trim on the stair risers.			
995	Master Bedroom- Apply a finish coat of varnish on both fireplace mantles. (master & living room)			

Date Completed: _____

Homeowner Signature: _____

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.