
FAX TRANSMISSION

To: Pratt Hansen Group Inc.
From: Pratt Homes
Subject: Work order Re: Country Club Estates South - CCS - 203 - Dominion Sheet Metal and Roofing

Message: This work order was sent to you in April 2010. The owner tells me the work has not been done yet. If this was not your work originally, please let me know & I will issue a PO. Please complete this work before winter sets in.



Pratt Hansen Group
Customer Service
Phone: (705) 792-3883
Fax: (705) 792-3893

Work Order

Address: 74 Shalom Way - Barrie
Location: Country Club Estates South - Phase: CCS - Lot: 203
Today's Date: 22Nov10
Contact Name(s): Walter Saunders
Contact Phone No.: Res: Bus: Bus2: Cell:
Company: Dominion Sheet Metal and Roofing
Attention:
Telephone: (416) 789-0601
Fax: (647) 438-9165

Please Complete the following items:

Deficiency Number	Issue		Appt. Date/Time	Notes
1359	Exterior- Please re-slope the front trough so that it has more slope at the end furthest from the down spout & re-caulk the joints in this front trough.			

Date Completed: _____ Homeowner Signature: _____

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.