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# **FAX TRANSMISSION**

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To: Pratt Hansen Group Inc.

From: Pratt Homes

Subject: Work order Re: Cheltenham Suites - CHS - 5039 - Can-Barr Mechanical

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**Message: resending w/order as per H/owner not completed.Please call H/owner & schedule repairs asap.Tkhanks Ramona**



**Pratt Hansen Group**  
**Customer Service**  
**Phone: (705) 792-3883**  
**Fax: (705) 792-3893**

**Work Order**

**Address:** 15 Cheltenham Rd. Unit 8 -  
**Location:** Cheltenham Suites - Phase: CHS - Lot: 5039  
**Today's Date:** 18Jan11  
**Contact Name(s):** Colleen Gouldson and Timothy Gouldson  
**Contact Phone No.:** Res: (705) 737-2762 Bus: (705) 435-1540 Bus2: Cell: (705) 434-7345  
**Company:** Can-Barr Mechanical  
**Attention:**  
**Telephone:** (705) 728-7617  
**Fax:** (705) 728-3271

**Please Complete the following items:**

Deficiency Number	Issue		Appt. Date/Time	Notes
4421	Other- furnace filter needs to be changed		18Jan11 /day	
4422	Master Bedroom- heat vent on wall is crooked** this was a PDI issue and not completed has been reposted to the 30 day list**		18Jan11 /day	

Date Completed: \_\_\_\_\_ Homeowner Signature: \_\_\_\_\_

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.