
FAX TRANSMISSION

To: Pratt Hansen Group Inc.
From: Pratt Homes
Subject: Work order Re: Cheltenham Suites - CHS - 5039 - Yanch Heating and Air Conditioning

Message: Please call H/owner to schedule date for repairs. Thank you Ramona



Pratt Hansen Group
Customer Service
Phone: (705) 792-3883
Fax: (705) 792-3893

Work Order

Address: 15 Cheltenham Rd. Unit 8 -
Location: Cheltenham Suites - Phase: CHS - Lot: 5039
Today's Date: 19Jan11
Contact Name(s): Colleen Gouldson and Timothy Gouldson
Contact Phone No.: Res: (705) 737-2762 Bus: (705) 435-1540 Bus2: Cell: (705) 434-7345
Company: Yanch Heating and Air Conditioning
Attention:
Telephone: (705) 728-5406
Fax: (705) 728-6370

Please Complete the following items:

Deficiency Number	Issue		Appt. Date/Time	Notes
4421	Other- furnace filter needs to be changed		18Jan11 /day	
4422	Master Bedroom- heat vent on wall is crooked** this was a PDI issue and not completed has been reposted to the 30 day list**		18Jan11 /day	

Date Completed: _____ Homeowner Signature: _____

Please schedule service to complete the work described above within two weeks of receipt of this Work Order. It is your responsibility to book your own appointment unless we have included appointment details on this form.

Your Service Person must ask the homeowner to sign this form when the work has been completed. If the owner is not available to sign this Work Order, the person who completes the work should sign and date the form. Fax the completed Work Order to us at 705-735-6991.

In the event that you do not complete this service work within 14 days, Pratt Homes reserves the right to carry out the repairs on your behalf and the labour and material costs may be billed back to you plus a 15% administrative fee.