**SCOPE OF WORK**

The subcontractor agrees to furnish all material, equipment and to perform all their work according to the scope. Work under this contract to include, but not necessarily limited to the following:

1. To supply and install kitchens and vanities as per plans and layouts. All in accordance with approved colour charts and/or purchaser’s extras sheet issued by the builder.
2. To supply and Install post formed counter tops for kitchens, and vanities.
3. Selections of styles and colours for kitchens, vanities and counter tops to include **“VIKING 2”** styles to be made by purchasers from sample boards prepared by the subcontractor for the Builder’s sales office. These sample boards are to be kept up to date by the subcontractor with respect to availability of colours and styles of cabinets and counter tops.
4. Individual house measurements to be the responsibility of the subcontractor. All field measurements must be approved by site superintendent before manufacturing of cabinets begin.
5. All uppers to be extended.
6. Supply and install all necessary silicone caulking at junction with walls.
7. All exposed gable ends **(and kickplates**) to finish matching cabinets.
8. The builder will **not** be responsible for damaged or stolen material unless installed properly in the house.
9. All units to be installed complete with all rough and finish hardware.
10. The subcontractor to cut out cabinets for sinks and any other appliances that require cut-outs. All cut-outs to be confirmed with site superintendent prior to entering each unit. Should marble tops be used, measurements must be supplied to marble top manufacturer as soon as is predictable.
11. All vanities to have doors except those precluded by position and proximity of toilet. Owner to be advised immediately.
12. Kitchens to have full length doors and (1) one set of drawers. Vanities to have full length doors.
13. **All kitchen cupboards (upper and lower) to have back panels except at kitchen sink area. ALL UPPER CABINETS TO HAVE CLOSED JOINTS AT CORNERS AND FILLERS.**
14. Counter-sunk washers are to be used with all screws used for installation.
15. Metal rollers, all metal hinges, 1.6mm shelving, backs on upper cabinets excluding sink and vanity cabinets
16. All prices to exclude
17. Owner will NOT be responsible for damaged or stolen materials unless installed on house.
18. Subcontractor to pick-up and remove all debris related to his work and deposit into builder’ bin.
19. No substitutions of any material or equipment without written authorization from builder.
20. Subcontractor shall be responsible for any costs incurred by the builder due to being removed from site regarding noncompliance with the Ontario Health and Safety Requirements and all other safety standard agencies.
21. Subcontractor shall replace all ramps, temporary railings, handrails, guardrails, covered openings etc. that their forces remove because of completing their work. If the above procedure is not adhered to, the subcontractor will be immediately removed from the job site and any cost/damages incurred will be back charged to the subcontractor at builder’s discretion.
22. It is the subcontractor’s foreman’s responsibility to check the “Builders Portal” before any work is started on any house for any changes, upgrades or special instructions. The “Builders Portal” will be available to every sub-trade at any time online or at the site trailer. Each subcontractor will receive a code to access the portal.
23. The subcontractor will comply with all safety regulations in effect through the completion of the project. Failure to do so will result in removal from site and a letter will be sent to all safety standard agencies. (Eg. W.C.B.)
24. The subcontractor shall be responsible to ensure that all trucks making deliveries to them do not track mud on the municipal roads when leaving the site. Any road cleaning attributable to this subcontractor will be back charged.
25. The latest revisions to TARION, O.B.C. and N.B.C. will be in effect on this project.
26. This subcontractor shall be responsible to ensure that there is sufficient labour, material, equipment as required to proceed with the contractor’s construction schedule without delay. (10 single units per week.)

ALL PRICES FIRM UNTIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. HST IS TO BE SHOWN SEPERATELY.

FOR TENDER PURPOSES, PLEASE COPY THIS PAGE AND FILL IN THE PRICES AS REQUESTED AND SUBMIT BY FAX TO JUSTIN PELLICCIOTTA at (905) 669-2048 OR BY EMAIL TO [jpellicciotta@bwhomes.ca](mailto:jpellicciotta@bwhomes.ca)

BE SURE TO PUT YOUR COMPANY NAME PRINTED ON THIS SHEET BELOW:

|  |  |
| --- | --- |
| COMPANY NAME: |  |
| COMPANY PHONE NUMBER: |  |
| COMPANY EMAIL: |  |
| CONTACT NAME: |  |
| DATE SUBMITTED: |  |