

# AMACON

Friday, August 3<sup>rd</sup>, 2012

Melissa Zambrano  
4174 Wakefield Cres  
Mississauga Ontario L5C 4M1

**Re: Pre-Delivery Inspection (PDI) –“The Residences at Parkside Village” #503**

On behalf of Amacon, we would like to welcome you to your new home at **The Residences at Parkside Village**. As this is an exciting time for Homeowners, we would like to ensure that you are well prepared for your move and that all closing procedures run smoothly and efficiently.

Enclosed is a Welcome Package for your reference. This package includes valuable information to prepare you for your Pre-Delivery Inspection and subsequent move. Please take the time to read through your Welcome Package and understand the procedures in place.

Please note that your **Pre-Delivery Inspection (PDI) appointment** for #503 has been scheduled for **September 11, 2012 at 8:30AM**. An Amacon Customer Care Representative will meet you at the Customer Care office located on the corner of Confederation and Curran. We will be maintaining a strict schedule for PDI, and as such we ask that you make every effort to arrive promptly on your designated date and time.

We strongly recommend that you keep to your scheduled appointment date & time as rescheduling would be very difficult. If, however, you have a valid reason to cancel your appointment, please contact us at least five (5) days prior to the scheduled time so that we may reschedule your appointment. Another option is to designate someone to do the PDI on your behalf, enclosed is an **Appointment of Designate for Pre-Delivery Inspection**, please complete the form and return via fax, mail or web. ***\*Last minute cancellations will not be re-booked.*** As a courtesy, we will provide a reminder phone call one (1) day prior to your appointment.

For re-scheduling purposes, please fill in the attached form and fax or email to the addresses below.  
***\*Please note that we require re-scheduling requests in writing. We will not take any verbal requests over the phone.***

**Customer Care Centre**  
37 Bay Street #400  
Toronto, Ontario M5J 3B2  
Email: [customercareto@amacon.com](mailto:customercareto@amacon.com)  
Fax: 416-369-9068

Amacon's solicitors will be in further contact with your solicitors regarding procedures to be addressed in order to finalize your occupancy closing.

Regards,



**Amacon Development (City Centre) Corp.**