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Dear property manager,

I would like to formally request that the glass partition separating Suite 3006 with the adjacent unit he reconstructed to ensure that it is properly secured. The partition is located on the balcony of our suite and has continuously broken away from its metal brackets due to the excessive wind experienced on the 36th floor.

This matter was originally brought to the attention of the property maintenance staff earlier this year and additional clasps were installed in an attempt to secure the divider. Two months after the installation, the clasps broke once again and the partition began to swing Violently. Another service call was issued and new brackets were installed, with the same disappointing result. The partition has now been "serviced" on four separate occasions and the problem still continues to persist.

Our worry is that the glass partition will eventually break completely and cause a lot of damage if it falls over the balcony. As such, we would like to request that a new partition be installed with reinforced brackets to ensure that this situation does not occur again.

Due to the serious ramifications that may occur as a result of not properly addressing this issue, your immediate attention would be greatly appreciated. We would also like to request a meeting with the manager of property maintenance in order to develop a resolution as soon as possible.

Thank you for your time and please contact me at your earliest convenience at either of the numbers listed below.

Kind regards.

Mary Rose Capellan and Steven De Luca

Steven De Luca

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