

CHECK LIST

TOWER 1

Information Included

Original Worksheet
Agreement of Purchase and Sale
Addendum X 3
Acknowledgement (Condo Docs)
Co-operating Broker Agreement (if applicable)
(Business cards attached)
Amendments (if applicable)

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NOT SUBMITTED

Purchaser Information

Name
Address
Date of Birth (dd/mm/yy)
S.I.N. (Photocopy of card for file)
Drivers License (Photocopy both sides for file)

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Contact Information

Res. Phone Number
Bus. Phone Number
Cell Phone Number
Email

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Solicitors Information

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Deposits

Cheques Received
Cheque # 1
Cheque # 2
Cheque # 3
Cheque # 4
Dates
30/05/08
08/06/08
27/09/08
30/05/09

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Photocopy of Cheques
Cheques Chronologically Numbered

Prospect'in

Acknowledgement Noted

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Lonewolf

Trade Entered/In2ition File Created

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NOTES

- Broker CO/OP MISSING
- MTC LETTER & SOLICITOR

